

**Clayton State University**  
**Division of Business & Operations**  
**Goals 2009-2010**

1. Initiate Facilities Master Planning for Clayton State University.
2. Revise the Internal Budget Hearing Process for Clayton State University.
3. Develop Budgetary Reports for Cabinet.
4. Implementation of SAS 112 Internal Controls for Clayton State University.
5. Coordinate Swine Flu Response.
6. Oversee Furlough Process.
7. Facilities Projects.