

Clayton State University Faculty Senate

Meeting Minutes

November 26, 2018

Senate Members present: Augustine Ayuk, Scott Bailey, Gail Barnes, Marcy Butler, Deborah Gritzmacher, Laura Herndon, Craig Hill, Byron Jeff, Adam Kubik, Catherine Matos, Larry Menter, Stephanie Richardson (also serving as proxy for Eugene Ngezem), Kathryn Pratt Russell, Kendolyn Smith, MeriBeth Stegall (Secretary), Mark Watson (Chair), David Williams (Vice-Chair)

Senate Members Absent: Eugene Ngezem, Andrew Sbaraglia

Guests: Kevin Demmitt, Tim Hynes

Agenda Item	Discussion	Senate Action/Resolution/Tasks
1) Reading & Approval of Minutes		Minutes of November 12, 2018, meeting approved as distributed.
2) Reports of President & Provost i) President's Report ii) Provost's Report	The President's Report is attached as Appendix A. The Provost's Report is attached as Appendix B.	
3) Reports of Standing Committees	Graduate Affairs Committee: Marcy Butler reported that the following had been approved by the GAC: Graduate Appeal Process New Academic Standing Policy Out of State Tuition Waiver Approval Process Course Repeat Policy Master of Strategic Leadership Development Master of Science in Supply Chain Analytics Faculty Affairs Committee: Larry Menter reported that the committee continues work on the Student Evaluation charge and the Faculty Handbook.	
4) Special Orders		
5) Unfinished Business and General Orders		
6) New Business Guest: Eric Tack, Director of Center for Advising & Retention	Eric Tack, Director of Center for Advising & Retention was invited to address questions regarding the advising process. FS Question: Are the advisors aware that every course taken over the summer is two courses worth of material (due to the compressed schedule)? How do advisors explain to students what taking three or four courses over the summer will be like?	

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	<p>E. Tack Answer: Capping number of hours taken in a semester is not under advising, but faculty governance. Advisors recommend that students take only two summer courses, at the most three.</p> <p>FS Comment: Our focus should not be just on getting students to complete their degree. The number of hours taken each semester has an impact (sometimes negative) on GPA, especially in the summer when students take 5 or 6 courses. This is a critical issue for students who are applying to graduate school.</p> <p><i>Dr. Demmitt: The Academic Affairs Council will be looking at the policy regarding number of summer classes.</i></p> <p>FS Comment: Emphasis on D/F/W rates essentially punishes faculty for maintaining rigor in summer classes. Lessening rigor allows students to take more classes than they should be able to complete successfully. Encourages taking more summer classes over time.</p> <p>FS Question: How do students take 3000 level courses in Political Science without taking American Government?</p> <p>E. Tack Answer: If it is not a specific pre-requisite, the system will allow registration.</p> <p>FS Question: What are the qualifications to become an advisor?</p> <p>E. Tack Answer: Master's degree preferred. Most common area is college student development.</p> <p>FS Question: Why is a professional advisor better than faculty in specific departments?</p> <p>E. Tack Answer: One not a substitute for the other. Difference in content between the two.</p> <p>FS Question: What type of training do advisors obtain on the various curricula/majors their advisees are taking? E.g., for CIMS, do they have backgrounds in math, information science, etc?</p> <p>E. Tack Answer: One of our advisors has a background in information science. He is an advisor for the COH.</p>	

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	<p>We sent a COH advisor to Augusta University for professional development to further understand the requirements for advanced health care professional degrees.</p> <p>FS Question: How do you use student surveys to improve services? E. Tack Answer: One of the areas we identified was student wait time to see an advisor. We developed the “advisor on duty” program. The students assigned advisor is sent alerts as needed on the advising issue, e.g., questions regarding withdrawing from a course. Are working on career progression of student within a major. Understanding phone and email advising. Understanding work done with career progression and how it fits into major advising. When to refer to faculty mentor.</p> <p>FS Question: In the past when faculty did advising, CSU tracked advising errors that presented problems for students graduating on time. There were efforts to improve those over the years. Do we have a measure of whether centralized advising has improved upon those older efforts? E. Tack Answer: That system is not currently in place. Currently, we are looking at how we are preparing students to graduate in their targeted semester. E.g., whether for some students there are some courses for which prerequisites were not taken which consequently delayed graduation.</p> <p>Guest Question: Are you working on an electronic work flow for the course substitution process? E. Tack Answer: Yes. Previously not done until just before graduation. Now an ongoing process.</p> <p>FS Question: What type of risk factors do you use in your models? E. Tack Answer: Only academic risk factors.</p>	
7) Adjournment		Larry Menter moved that the meeting adjourn. The motion was seconded and passed. The meeting adjourned at 12:18pm.

Appendix A

President's Report

Faculty Senate

November 26, 2018

SACSCOC Minute—"The institution provides appropriate academic and student support programs, services, and activities consistent with its mission." (**CR 12.1**) As the handbook notes, "Student success is significantly affected by the learning environment. An effective institution provides appropriate academic and student support programs and services consistent with the institution's mission that enhance the educational and personal development experience(s) of students at all levels." The document continues: "Academic support services may include, but not limited to, academic teaching and resource centers, tutoring, academic advising, counseling, disability services, diversity and inclusion offices, campus ministry, service learning centers, teaching laboratories, career services, testing centers, student life, residence life programming, and information technology." The key element of this standard is the provision of such services consistent with our mission. The evaluation of the effectiveness of such services is associated with different standards (section 8 on student achievement).

Comprehensive Administrative Review The next session of the working group will be December 3, at which point the group will review recommendations. These will be part of campus conversations prior to the review by the campus decision committee and the review by the Board of Regents' staff.

Request for reactions <https://www.chronicle.com/article/Meet-the-New-Mega-University/245049?cid=db&elqTrackId=3dbe4151fae44a4fa875e0594a3293e0&elq=21ec87adf6304ae9a50269ac09819532&elqaid=21426&elqat=1&elqCampaignId=10246>

This essay describes the world of higher education from the perspective of Southern New Hampshire University which has grown (largely on line) from approximately 8600 student in 2008 to 126,000 presently. It is a private not for profit institution, and has relied on a variety of strategies to establish growth. My hope is to engage this group in a conversation about this report—perhaps starting at our next meeting but perhaps in a special all campus session. There are many elements of the changing environment for higher education found the work of Southern New Hampshire University—some admirable, some open to serious questions. Engaging this group in the discussion (note that the great growth in graduate enrollments in the USG this year are associated with the rapid growth of on-line masters programs at Georgia Tech) will help provide a perspective.

Holiday Open House for senate will be 2-6PM at my home on December 15.

Thanks and Questions

Appendix B

Provost's Report

Faculty Senate November 26, 2018

Administrative Searches

Dean of Library

Executive Director of Continuing and Professional Education

Chair – Department of Visual and Performing Arts

Chair – Department of Computer Science and Information Technology

Henry County

Clayton State has been asked by local community leaders in Henry County to rent a facility that will be shared with Southern Crescent Technology College to help meet the education needs for the county. Academic Affairs is exploring a mix of credit and non-credit programs that may be viable based on projected student demand. If we believe there is a sustainable academic and business model we will submit a proposal it to the Board of Regents for review. The earliest start date would be Fall Semester 2020.