

Clayton State University – Faculty Senate Minutes

Monday January 27, 2014 (11:00 am-12:15 pm)

University Center Board Room U260

Members Present: Barbara Musolf (Chair), John Mascaritolo, Jim Keebler, Randall Gooden, Ximena Zornosa, Ken Nguyen, Erin Nagel, Kathryn W. Kemp, Chris Pitsikoulis, J. Celeste Walley-Jean (Vice-Chair), Chris Raridan, Muhammad Rahman, Catherine Matos, Jennell Charles (Secretary)

Non Members Present: Dr. Tim Hynes, Dr. Michael Crafton, Dr. Elaine Manglitz

1.0 Approval of Minutes from the January 13, 2014 meeting. Minutes were approved as written.

2.0 Reports

2.1 President's Report. CSU President, Dr. Hynes noted that the CSU campus has been recognized as a "Tree Campus USA." He thanks all those CSU employees that have worked hard to protect the campus's environment and its landscape investments. He applauds faculty and staff for the 35 names submitted for the new President's awards. Out of 35 nominees, 4 individuals and 2 groups will be recognized during the first round of awards--Dr. Jim Braun, Dr. John Campbell, Ms. Leslie Moore, Ms. Karen Blackburn, The Laker Angels, and the Department of Campus Life. The Planning and Budget Advisory Committee met on Friday, January 24 and reviewed funding requests from Division heads for the next fiscal year. Discussions continue over the possibilities of salary increases for faculty; public meetings will be scheduled over the next several weeks to gather more input about salary needs.

2.2 Academic Affairs—CSU Provost, Dr. Micheal Crafton reported that there has been a substantive change in the Masters in Teacher Education program so all "masters in teaching" programs, regardless of concentration, are under one master's program. A new program will award current faculty University Professorships. A maximum of six (6) University Professors may be named each year. The persons so named shall receive a yearly academic stipend of \$5000 for two (2) successive academic years. The stipend and the title are offered for those two years; at the end of the second year, the stipend goes away, and the recipient becomes a former University Professor. Award recipients will be ineligible for nomination for the next two cycles (4 years). The Educational Advisory Board, Student Success Collaborative, will be meeting again with the consultants February 12 & 13th; anyone is welcomed to attend. The program will initially target three pilot areas--biology, business, & first year students (with an increased focus on computer science and psychology). A general overview will be provided the morning of the 12th and then training for the advisors in these pilot areas; once these programs have been implemented, the Student Success Collaborative will be implemented with other majors.

3.0 New Business

3.1 UCC proposals (see attached documents).

- 3.1.1 Review of Health Fitness Management Program proposal for modifications in 7 courses to update course names and descriptions, and support consistency in schedule type and the repeatability option of courses. A motion for approval of proposed changes was made by J. Celeste Wally-Jean and seconded by Chris Raridan, and approved unanimously by the Faculty Senate.
- 3.1.2 Review of Legal Studies Program/College of Arts & Sciences proposal for modifications in the major to include restoring upper division required courses from 15 hours to 21 hours and reducing elective hours from 33 to 27, keeping the total credit hours for the major at 120. A motion was made for approval by Chris Raridan, seconded by Randall Gooden, and unanimously approved by the Faculty Senate.
- 3.1.3 Review of proposed changes in Communication and Media Studies Program/College of Arts & Sciences for modifications to major electives, and modification and approval of

new courses within the major. A motion was made for approval by Kathryn W. Kemp, seconded by Muhammad Rahman, and approved unanimously by Faculty Senate.

3.2 Presentation on Internships. Dr. Elaine Manglitz and Dr. Michael Crafton

3.2.1 Dr. Elaine Manglitz reviewed the charge by the President to develop plans for the expansion of undergraduate internships/experiential learning, expanding to include all students, and needed resources. The committee began with an assessment of existing internships, which are currently managed by Career Services, and knowledge of faculty and students regarding these internships. Twelve majors currently require internships; other majors (such as English) have elective internship opportunities. For 2012-2013, there were 1546 opportunities. A course code (ELO) currently exists for noncredit learning for experiential learning/internships; transcripts include documentation of student's participation in these ELO activities. Faculty, staff & student survey of existing internships documents 90-92% satisfied with learning opportunities and supervision. Preliminary recommendations include, beginning earlier in the curriculum with first and second year students, & establishing a Careers and the Curriculum Advisory Board.

4.0 Updates from Subcommittees

4.1 APC. has not yet met.

4.2 FAC is meeting today.

4.3 SAC met last week. Reviewed lactation policy, currently there is a designated space in CEU 214. Members discussed existing policy for children on campus. It is not clear what the policy is and legal issues that may be involved. Committee is also beginning discussions re. the smoking policy on campus and proposed changes.

4.4 UCC announced that all proposals for course modifications and new courses that are to be offered in next year must be submitted by February 14th. (Correction: Any courses that need to be included in the 2014-2015 course catalog for next year need to be approved by UCC by the end of Spring 2014.)

4.5 GAC met last week. The committee approved two new faculty for graduate status, and discussed impact of grades of "D" or "F" on continued matriculation in graduate programs. Ongoing discussions of graduate faculty workload continue.

4.6 Ad Hoc SEI is meeting to identify those courses without structured instruction that will not be evaluated.

4.7 Parking Committee (not part of senate but a senator sits on the committee and the senate is monitoring parking problems) met to discuss parking issues and identified multiple issues; haven't yet begun discussions of proposed solutions.

5.0 Upcoming Presentations:

5.1 February 10. Verba Compare, a new program offered by the bookstore for students to buy books. (Todd Smith)

5.2 February 24: Complete College Georgia & Advisement. (Micheal Crafton)

6.0 Suggestions for New Business

6.1 Resolution of Old Business item r/t "Scheduling issues for fully online classes"

6.2 Update on Advisement

6.3 Faculty workload—identify issues that need to be addressed

7.0 Meeting was adjourned at 12:05. Next Meeting is February 10, 2014 11:00-12:15.

Respectfully Submitted,

**Jennell Charles, PhD, RN, CNE
Secretary**