

Minutes of the Faculty Senate Regular Meeting, February 8th, 2016, 11:01 a.m.

Members Present: Randall Gooden, Celeste Walley-Jean, Kathryn Pratt Russell, Gail Barnes, Muhammad Rahman, Junfeng Qu, Reza Kheirandish, Craig Hill, Adam Kubik, Chris Pitsikoulis, Marci Butler, Barbara Musolf, Kathryn Kemp, Catherine Matos, Charlotte Swint

By proxy: Debra Cody (Charlotte Swint), John Mascaritolo (Craig Hill)

Non-Members: Tim Hynes, Kevin Demmitt, Elaine Manglitz

- I. Reading and Approval of the Minutes
 - A. The January 25 Regular Meeting minutes were approved by general consent.

- II. Reports of President, Provost and Standing Committees
 - A. President's Report

President Hynes reported on the first session on Leadership Opportunities with associate professors, and the upcoming meetings on Feb 10 and 16. Strategic planning for the university continues, with discussion of strengths, weaknesses, opportunities, and threats in both the local and state-wide communities . Personnel reviews (P&T) went well, and an openmindedness in evaluating evidence has been demonstrated across the university. Dr. Hynes expressed thanks to those who perform these tasks of evaluation. Following faculty questions to the president, there was a discussion of the alteration of STEM requirements in CORE classes in terms of the required GPA to keep a HOPE scholarship. Faculty pointed out that this alteration might be seen as a loosening of requirements.
 - B. Provost's Report

Provost Demmitt attended the American Association of State Colleges and Universities meetings last week. In making the transition to centralized professional advisors (in place of faculty advisors) and moving toward faculty mentoring, we are much further along than our peer institutions, many of which are starting this process. Other peer institutions were leading the way in adding service learning to first-year experience courses. Dr. Musolf asked if there would be supplemental funds given for the instruction of particularly difficult courses at CSU. Dr. Demmitt replied that this idea is in the discussion stage.
 - C. Undergraduate Curriculum Committee Report

Dr. Kathryn Kemp reported on the UCC meeting and the motions emerging from it. She covered all the details of catalog changes and course creations (see appended material).

- III. Reports of Special Committees

- IV. Special Orders

- V. Unfinished Business and General Orders
 - A. Motion to Approve Legal Studies Program Modifications, As Approved by the Undergraduate Curriculum Committee on January 15, 2016. Dr. Celeste Walley-Jean moved to approve. Discussion ensued about the change of some "C" grade requirements in gateway courses to "D" requirements. After the discussion, Dr. Kathryn Pratt Russell moved to table the original motion until the Head of Social Sciences could come to the Senate to explain the reasoning behind the changes. Dr. Walley-Jean seconded the motion. All voted in favor of tabling the original motion.

VI. New Business

A. Motion to Approve Creation of Business Economics Minor, As Approved by the Undergraduate Curriculum Committee on January 15, 2016. Dr. Reza Kheirandish motioned to approve. Discussion revolved around student interest in the minor, and a possible future major in Economics. 15 voted to approve, with one abstention.

B. Motion to Approve College of Business Curriculum Changes, As Approved by the Undergraduate Curriculum Committee on January 15, 2016. Dr. Marcy Butler moved to approve. Discussion revealed that this change allows non-Business majors to minor in Finance. All present voted in favor of the motion.

C. Motion to Approve Sociology Program Modifications, As Approved by the Undergraduate Curriculum Committee on January 15, 2016. Dr. Walley-Jean moved to approve. After discussion, there were fifteen votes for approval and one abstention.

D. Motion to Approve Chemistry Course Prerequisite Changes, As Approved by the Undergraduate Curriculum Committee on January 15, 2016. Dr. Musolf moved to approve. After discussion, Dr. Musolf moved to table the discussion until the Chemistry faculty could come to explain the rationale. Dr. Walley-Jean seconded. All voted in favor of the tabling.

E. Discussion Item: IT Concerns. Dr. Kemp pointed out that many faculty find the Desire2Learn system is showing operational and organizational problems. It was asked whether these problems are within CSU's power to solve, or whether we should ask the makers of D2L to come and explain how they are dealing with these issues. Dr. Pitsikoulis suggested that there should be regular faculty updates when there are problems, so that faculty will know whether students are really having difficulties, or whether D2L is just an excuse for missing work. Dr. Swint suggested that we need more instructional designers to help us with our online courses, to make them better. Dr. Butler asked if there is training on D2L for students, especially transfers. Dr. Walley-Jean added that we want students to have access to online courses, but we don't do much to prepare them to be successful in online courses. Dr. Gooden suggested that we get our IT administrators to come to the Senate to address concerns.

F. Discussion Item: Faculty Bylaws Concerns. Dr. Musolf had questions for the Senate: first, whom do senators represent, whether their college or the faculty beyond their college as well?; and second, how are we to handle consistency and fairness in the elections of chairs of committees associated with the Senate? Dr. Musolf's next question was what should be done about voting on Handbook changes: there is no stipulation that faculty members must vote on any change to the Handbook. The Senate should help to work out how changes take place (by senate vote, or full faculty 3/5 vote, or a combination of the two). Finally, Dr. Musolf asked whether second readings of motions in major committees are widely seen as helpful. Dr. Walley-Jean liked the idea of talking about whom the Senate represents—but she thought we should ask the entire faculty whom senators represent—themselves, a college, or the institution? Dr. Gooden said he would revive the Senate D2L site so we can continue discussion there.

VII. Adjournment Dr. Kemp moved to adjourn, Dr. Musolf seconded, and there was unanimous consent to adjourn at 12:10 p.m.

Appendix

V. A. Motion to Approve Legal Studies Program Modifications, As Approved by the Undergraduate Curriculum Committee on January 15, 2016

MEMORANDUM

TO: UCC

FROM: Dept. of Social Sciences

RE: Legal Studies Program Modifications

DATE: September 15, 2015

While performing an internal audit of our Legal Studies program, we discovered the need to update prerequisites for certain courses. We are also submitting this proposal to create a new major code (LGST) for our 4000-level courses and to make several other catalog changes.

Modification of PARA 1101 Prerequisite for Certain Courses

A minimum grade of C in PARA 1101 Introduction to Law & Ethics is intended as a required prerequisite for all program courses. Two courses need to be fixed to bring them into alignment with the rest of the program. In addition, to accommodate students in the proposed Pre-Law Minor, we need to expand the prerequisites for PARA 2205 Legal Research & Writing.

<u>Course</u>	<u>Current Prerequisite(s)</u>	<u>Proposed New Prerequisite(s)</u>
PARA 2223 Wills, Trusts and Probate Law	PARA 1101 with a min grade of <u>D</u> , and PARA 2203, PARA 2205 and PARA 2209 with min grades of D	PARA 1101 with a min grade of <u>C</u> , and PARA 2203, PARA 2205 and PARA 2209 with min grades of D
PARA 2225 Family Law	PARA 1101 with a min grade of <u>D</u> , and PARA 2203, PARA 2205 and PARA 2209 with min grades of D	PARA 1101 with a min grade of <u>C</u> , and PARA 2203, PARA 2205 and PARA 2209 with min grades of D
PARA 2205 Legal Research & Writing	PARA 1101 with a min grade of C	PARA 1101 with a min grade of C <u>or CRJU 1150 with a min grade of D or POLS 2101 with a min grade of D</u>

Creation of LGST prefix

In order to more accurately reflect the nature of work being performed in our 4000-level courses, we propose to create a major code (LGST) that moves away from the more applied PARA prefix. As Legal Studies majors continue to pursue law school and other graduate schools, we also think it is a

disservice to them if we only have PARA prefixes on their academic transcripts when they are, in fact, performing high order work, such as legal theory, advanced legal research and writing, and complex case analysis. We have already discussed this proposal with Becky Gmeiner and received her support.

Modification of Prefix and Course Names for 4000-level Courses in the Legal Studies Major

We propose updating the prefix of our 4000-level courses and revising some names:

<u>Current Course Prefix/Name</u>	<u>Proposed New Course Prefix/Name</u>
PARA 4020 - Advanced Civil Litigation	<u>LGST</u> 4020 - Advanced Civil Litigation
PARA 4030 - Advanced Legal Research	<u>LGST</u> 4030 - Advanced Legal Research <u>and Writing</u>
PARA 4098 - Paralegal Practicum	<u>LGST</u> 4098 – <u>Legal Studies</u> Practicum
PARA 4850 - Paralegal Capstone Course	<u>LGST</u> 4850 – <u>Legal Studies</u> Capstone

(Note to curriculum committee: In a separate Selected Topics memo, we are also proposing to create a new course, LGST 4800 Selected Topics in Legal Studies)

In addition, we propose prerequisite changes as follows:

<u>Course</u>	<u>Current Prerequisite(s)</u>	<u>Proposed New Prerequisite(s)</u>
PARA 4030 Advanced Legal Research (which will become <u>LGST 4030 Advanced Legal Research and Writing</u>)	PARA 1101 with a min grade of C, and PARA 2203, PARA 2205 and PARA 2209 with min grades of D, and ENGL 1101 and ENGL 1102 with min grades of <u>D</u>	PARA 2205 with a min grade of D, and <u>(PARA 1101 with min grade of C or POLS 2101 with a min grade of D or CRJU 1150 with a min grade of D)</u> , and ENGL 1101 and ENGL 1102 with min grades of <u>C</u>
PARA 4098 Paralegal Practicum (which will become <u>LGST 4098 Legal Studies Practicum</u>)	PARA 4020 <u>and</u> PARA 4030 with min grades of D, and Approval of the Paralegal Studies program coordinator and the Office of Experiential Learning	PARA 4020 <u>(LGST 4020)</u> <u>or</u> PARA 4030 <u>(LGST 4030)</u> with min grade of D, and <u>Approval of Program Coordinator</u>
PARA 4850 Paralegal Capstone Course (which will become <u>LGST 4850 Legal Studies Capstone</u>)	PARA 4020 <u>and</u> PARA 4030 with min grades of D	PARA 4020 <u>(LGST 4020)</u> <u>or</u> PARA 4030 <u>(LGST 4030)</u> with min grade of D

The prerequisite of 4020 **and** 4030 in 4098 and 4850 is problematic for students and faculty from a practical standpoint, since each 4000-level course is only offered once/year and the rotations don't always line up for students. Therefore, a student who has taken either 4020 or 4030 should be permitted to enroll in 4098 and 4850, and as a result, we currently have to perform manual overrides to register these students.

Modification of Course Descriptions

The course descriptions for the following courses should be revised accordingly to more accurately reflect content (a comparison of the original description with the proposed update is contained in the banner action form for each course):

LGST 4020 Advanced Civil Litigation

This course builds upon litigation skills acquired in other courses by allowing students to actively participate in the preparation necessary for trial with an emphasis on complex litigation.

LGST 4030 Advanced Legal Research & Writing

This hands-on course will allow students to use the skills acquired in lower division coursework to prepare and review more sophisticated and complex legal documents. Special emphasis will be placed on the process of analyzing legal documents. Students will gain additional expertise in electronic legal and factual research. The course culminates with the preparation of a research paper by the student on a topic chosen by the student and instructor. This course requires extensive out-of-class research time.

LGST 4098 Legal Studies Practicum

Constitutes an independent (individual or small group) internship which will allow students to simultaneously experience the "real-world" application of law and to apply legal methodology, research, and analysis to actual law office or law-related applications. The student will prepare and submit a significant law-related paper and/or project. Requires approval of the Program Coordinator.

LGST 4850 Legal Studies Capstone

This course will provide an opportunity for students to review the major legal concepts taught in the Legal Studies program. It will allow students to see how these different legal practices and theories coalesce into a single legal system.

In addition, minor course description edits (in the BAFs) and the addition of an undergraduate classification code are proposed for the following courses to make the descriptions consistent with information contained in the academic catalog:

Minor course description edits:

PARA 1101	Introduction to Law and Ethics
PARA 2207	Criminal Litigation
PARA 2209	Business Organizations
PARA 2211	Computers in the Law
PARA 2213	Real Estate Law
PARA 2231	Administrative Law
PARA 2235	Law Office Skills

Other Catalog Changes

a. B.S. degree in Legal Studies – revisions to Upper Division Required Courses

We updated the LGST prefixes and made revisions to other courses to account for changes in other programs. We also added ENGL 3210 and ENGL 3220.

b. B.S. degree in Legal Studies - revisions to Upper Division Electives

We propose moving away from a comprehensive list of Upper Division Electives toward a prefix model. This will allow students greater flexibility in course schedule planning and reduce the number of course substitutions that are needed. We also added AFAM, FREN, HSEM, LGST, SOSC, SPAN, STAB, and WST to the list of allowable prefixes.

c. Minor in Legal Studies (being changed to Minor in Pre-Law)

In a separate memo, we propose to revise the name and some content of the minor to make it more accessible to students in other majors, such as ENGL, POLS, and CRJU.

d. A.A.S. degree in Paralegal Studies

We propose to re-order the list of courses under the Core Curriculum to be consistent with the order of the areas of the core. We are not making any substantive changes.

Revised Catalog Pages with Track Changes - Included

VI. A. Motion to Approve Creation of Business Economics Minor, As Approved by the Undergraduate Curriculum Committee on January 15, 2016

Executive Summary:

Students will need to take six courses to complete a minor in business economics:

All of the following 5 courses: Core and Required Courses

Core Courses for ECON Minor

- 1) Principles of Macroeconomics - ECON 2105 (already exists)
- 2) Principles of Microeconomics - ECON 2106 (already exists)

Required Courses for ECON Minor:

- 3) Managerial Economics –ECON 6100 (already exists but will be cross listed as ECON 4644 which is undergraduate level Managerial economics)
- 4) International Economics –Econ 4501 (new course proposal attached)
- 5) Monetary Economics – ECON 4103 (new course proposal attached)

Plus one of the following electives:

- Business Statistics - BUSA 3101 (already exists)
- Entertainment & Sports Economics – ECON 4601 (new course proposal attached)
- Economics of Innovation – Econ 4320 (new course proposal attached)
- Special topics in Economics - Econ 4800 (already exists, with rotating syllabus)
- Any other 2000 level or higher ECON course offered by the College of Business

List of faculty:

Dr. Lari Arjomand, Professor of Economics, Emeritus, PhD, University of Oklahoma

Dr. Nikki Finlay, Associate Professor of Economics, PhD, Georgia State University
Dr. Reza Kheirandish, Associate Professor of Economics, PhD, Virginia Polytechnic Institute & State University (Virginia Tech)
Dr. Ali Dadpay, Associate Professor of Economics, PhD, University of Wisconsin-Milwaukee
Dr. Jesse Zinn, Assistant Professor of Economics, PhD, University of California, Santa Barbara
Prof. Gay Solomon, Lecturer of Economics, Ms., Georgia State University

VI. B. Motion to Approve College of Business Curriculum Changes, As Approved by the Undergraduate Curriculum Committee on January 15, 2016

MEMORANDUM

TO: UCC

FROM: College of Business Curriculum Committee

SUBJECT: College of Business Curriculum Changes

DATE: November 3, 2015

The Curriculum Committee has approved the following curriculum changes.

1. Allow non-business majors to minor in Finance. It appears to be a demand for the Finance minor from non-business majors. There is no reason for this minor to be open only for business majors.

Present Catalog Description

The finance minor will offer Clayton State University students the opportunity to focus on a specific area of business that offers excellent employment opportunity in the Atlanta area and beyond.

Students must be admitted to a BBA major to declare a minor in Finance.

Proposed Description

The finance minor will offer Clayton State University students the opportunity to focus on a specific area of business that offers excellent employment opportunity in the Atlanta area and beyond.

2. Change the Prerequisites for the Corporate Finance class. The Finance faculty believes that the Math 1241 course is not required for success in Finance. This change will make it easier for non-business majors to enroll in this course.

Present Description

FINA 3101 - Corporate Finance (3-0-3)

An introduction to the principles of financial management, including capital budgeting, the cost of capital, acquisition of funds, and capital structure strategies of the non-financial corporation.

Prerequisite(s): Admission to the College of Business, MATH 1241 or MATH 1113 or MATH 1501.

Proposed Description:

FINA 3101 - Corporate Finance (3-0-3)

An introduction to the principles of financial management, including capital budgeting, the cost of capital, acquisition of funds, and capital structure strategies of the non-financial corporation.

Prerequisite(s) : **MATH 1101 (D) or MATH 1111 (D) or higher based upon Math placement scores.**

- 3. Remove the MATH 1241 requirement for Business students. A large number of business schools do not require business calculus. This will allow students to take other non-business electives.

Present Description:

Non-Business Courses 6 hours

MATH 1241 Survey of Calculus 3 hours

Free Elective from Outside the College of Business..... 3 hours

Non-Business Electives MUST be 3 credit hour courses and cannot be courses with the following prefixes: ACCT, AVEL, AVMT, BUSA, BLAW, CAPL, CNET, CITZ, CSOR, CCSU, CSU, DSGN, ELEC, EMS, EXLA, EXLI, EXLP, FINA, HDSK, HFMG (Physical Education), MKMC, MGMT, MKTG, MEDA, OFFC, OMED, PARA, PHED, RGTE, RGTR, READ, TECH, TELE, WCOM, WLAB.

Proposed Description:

Non-Business Courses 6 hours

Two Free Elective from Outside the College of Business 6 hours

Non-Business Electives MUST be 3 credit hour courses and cannot be courses with the following prefixes: ACCT, AVEL, AVMT, BUSA, BLAW, CAPL, CNET, CITZ, CSOR, CCSU, CSU, DSGN, ELEC, EMS, EXLA, EXLI, EXLP, FINA, HDSK, HFMG (Physical Education), MKMC, MGMT, MKTG, MEDA, OFFC, OMED, PARA, PHED, RGTE, RGTR, READ, TECH, TELE, WCOM, WLAB.

- 4. Add this statement under Non-Business Courses

ECON 2105 must be taken as a non-business elective if not taken to satisfy the area E requirement. [Second reading not waived by UCC and thus not included in items under consideration by Faculty Senate]

- 5. Discussion of the new minor in Economics proposal

This is the proposal from the Economics faculty:

Students will need to take six courses to complete a minor in business economics:

All of the following 5 courses: Core and Required Courses

Core Courses for ECON Minor

- 1) Principles of Macroeconomics - ECON 2105 (already exists)
- 2) Principles of Microeconomics - ECON 2106 (already exists)

Required Courses for ECON Minor:

- 3) Managerial Economics –ECON 6100 (already exists but will be cross listed as ECON 4644 which is undergraduate level Managerial economics)

- 4) International Economics –Econ 4501 (new course proposal attached)
- 5) Monetary Economics – ECON 4103 (new course proposal attached)

Plus one of the following electives:

- Business Statistics - BUSA 3101 (already exists)
- Entertainment & Sports Economics – ECON 4601 (new course proposal attached)
- Economics of Innovation – Econ 4320 (new course proposal attached)
- Special topics in Economics - Econ 4800 (already exists, with rotating syllabus)
- Any other 3000 level or higher ECON course offered by the College of Business

6. Discuss and approve the new course proposals from the Economics faculty
 - ECON 4103 – Monetary Economics
 - ECON 4320 – Economics of Innovation
 - ECON 4501 – International Economics
 - ECON 4601 – Entertainment & Sports Economics
 - ECON 4644 – Managerial Economics

VI. C. Motion to Approve Sociology Program Modifications, As Approved by the Undergraduate Curriculum Committee on January 15, 2016

[carried over by UCC as unfinished business from December meeting]

Other Catalog Changes

a. Add PSYC 2105 to the Menu of Lower Division Core Requirements

Adding PSYC 2105 to the menu of lower division core requirements will complement the changes to the lower division statistics requirement (see below).

b. Revision of the Major Related Electives section to prefixes only (in most cases), and the addition of the prefixes HSEM, LGST, PHIL, SOSOC, SPAN, and STAB to the list

We propose moving away from a comprehensive list of Major Related Electives toward a largely prefix model. This will allow students greater flexibility in course schedule planning and reduce the number of course substitutions that are needed.

c. Add PSYC 2105 as an option in the Lower Division Statistics Requirement section

In an effort to point students in a better direction for statistics preparation, we propose adding PSYC 2105 Statistics for Psychology as an option along with MATH 1231 Statistics. Either course with a grade of C or higher should provide sufficient background for students preparing for SOCI 3510 Social Statistics.

d. Removal of SPAN 3131 from the International Language Electives

We propose to remove SPAN 3131 from the International Language Electives list of courses because SPAN 3131 does not appear to exist in Banner. We will also reduce the hours span to “0

– 6 hours.”

e. *Removal of Suggested Course Sequence from Academic Catalog*

We propose removal of the Suggested Degree Program Sequence chart.

f. *Revisions to Minor Program in Sociology*

We propose to clarify how to handle SOCI in the lower division requirements and to replace the list of specific courses from upper division electives and replace it with language that allows students to choose 3 SOCI courses not being used to meet another minor.

g. *Revisions to Minor Program in Social and Community Justice*

Due to the merger of cross-listed courses in our department and some re-numbering in the POLS program, the following changes should be made to the Upper Division Electives in the SCJ minor:

CRJU 4420 should be SOCI 4420

CRJU 4425 should be POLS 4425

CRJU 4426 should be POLS 4426

POLS 3382 should be POLS 4310

POLS 3388 should be POLS 4370

POLS 4422 should be POLS 4421

POLS 4427 should be removed from the list because the course is being deactivated

VI. D. Motion to Approve Chemistry Course Name Changes, As Approved by the Undergraduate Curriculum Committee on January 15, 2016

i. CHEM 1212L

ii. CHEM 2412L