

Clayton State University – [Faculty Senate Agenda](#)  
Monday January 14, 2012 (11:00 am-12:15 pm)  
University Center Board Room UC260

Meeting Called to Order: 11:04

Members Present: Scott Butterfield, Jennell Charles, Randall Gooden, Jim Keebler, Kathryn Kemp, John Mascaritolo, Erin Nagel, Ken Nguyen, Katherine Ott, Muhammad Rahman, Terri Summers, J. Celeste Walley-Jean, David Williams, Ximena Zornosa

Non-Members Present: Herbert Adams, Jr., Micheal Crafton, Tim Hynes, Robert Vaughn

✓ **Approval of Minutes**

- **Approval of Minutes from the December 3, 2012 meeting.**
  - Minutes were approved.

✓ **Reports**

✓ **President's Report**

- Dr. Hynes provided a written copy of his report as well as copies of the new social media guidelines. He indicated that the new guidelines should be posted to his website within the week. He reported that the guidelines have been reviewed by his Extended Cabinet. He stated that any questions can be directed to him or VP Kate Troelstra. Dr. Hynes emphasized that these are truly “guidelines,” and he encouraged Senators to review and circulate them to faculty members. He also indicated that he could provide an electronic copy if needed. Dr. Hynes also provided an update on “staff personnel matters.” He confirmed that the investigation, which was conducted in conjunction with Human Resources and the University System office, and included inquiries with every staff member of Public Safety, is complete. He indicated that the entire process is still ongoing, however, in that appeals by individuals who may be affected have the option of appeals. He voiced that he will not make any comments until the entire process is complete because he is the last step of any appeal process and he doesn't want to appear prejudicial. Dr. Hynes also reported back on the issue of the display of the Confederate flag raised at the last meeting. He indicated that GA code (<http://georgiainfo.galileo.usg.edu/flaglaw.htm>) addresses this issue. He stressed that he isn't commenting on his own political views on the wisdom or lack thereof of the statute, but, rather, he is simply sharing the statute. Dr. Hynes also reported that the campus is continuing to engage in discussions about SACS reaffirmation. He proposed three areas for broad-based campus discussions: (1) inclusion and diversity – in campus life, academic programs, daily institutional activities, and in all aspects of learning environment; (2) high impact and innovative instructional practices; he included an example of work that advocates keeping learning and assessment at the center of technology discussions (<http://academicpartnerships.com/research/white-paper-making-sense-of-moocs>); (3) community engagement – consensus that we ought to be involved but not a consensus of how to make this an integral part of the learning environment, not just an “add-on.” Finally, Dr. Hynes thanked the Senate for all they do and specifically thanked Dr. Keebler for sharing information about public policy material on guns on campuses <http://www.insidehighered.com/news/2012/12/17/compilation-articles-guns-and->

[higher-education?utm\\_source=WhatCounts+Publicaster+Edition&utm\\_medium=email&utm\\_campaign=HENA121812&utm\\_content=Guns%2c+Safety+and+Higher+Ed.](https://www.highereducation.com/what-counts-publicaster-edition?utm_source=WhatCounts+Publicaster+Edition&utm_medium=email&utm_campaign=HENA121812&utm_content=Guns%2c+Safety+and+Higher+Ed)

- Dr. Keebler indicated that he will send out an electronic version of the social media guidelines to Senate members and we can discuss with our colleagues and come prepared to discuss at our next meeting. Dr. Keebler inquired if there was some way to provide an incentive to faculty members to become involved in the three discussions outlined by President Hynes. Dr. Hynes responded that he must first gauge general levels of interest and that he hasn't thought far enough ahead to think about incentives.
  
- ✓ Provost's Report
  - Dr. Crafton began his report by reiterating that having a broader campus discussion does not exclude a Faculty Senate group leading a discussion about offensive language and/or images and he would be happy to be involved in such a discussion. He continued on to report that Complete College Georgia (CCG) is definitely a top priority at the system level. He mentioned one initiative, Prior Learning Assessment (PLA), led by Dr. Kevin Demmitt as one example of Clayton State's effort to address CCG. He also remarked on the necessity to attend to online education efforts. He pointed out that online education initiatives, such as Massive Open Online Courses (MOOC), pose both benefits and threats. He announced that a visitor from GaTech would be on campus to discuss GaTech's engagement with MOOC. He indicated that he would send out details to the faculty. Dr. Crafton also mentioned that another visitor will be on campus to discuss online courses "in a can" and whether these types of courses should be accepted for credit. Again, details will be forwarded to faculty. Dr. Crafton asserted that he does not believe these efforts will supplant a college education but will likely be a change agent.
  - Dr. Keebler inquired whether we should make it official that faculty have the option to give their final exam in their final class session. Dr. Keebler reminded Dr. Crafton and the Senate that in a survey with 160 faculty respondents, 76% agreed that they would like this option. Dr. Crafton stated that given the option does not affect the calendar, he is fairly liberal on the issue and is in favor of the flexibility it affords faculty. He did emphasize, however, that if a faculty member is giving a truly comprehensive exam then they are morally obligated to use the final exam period. He suggested that the Policies Committee could develop a proposal that can be discussed/debated in Senate.
  - Dr. Keebler also inquired how we are going to get an all-faculty vote on the final P&T changes. He further inquired if an electronic vote would suffice. Dr. Hynes responded that he will investigate and the final vote will be managed in the President's office.
  
- ✓ **Returning Business**
- ✓ SEI recommendations for student evaluations
  - Dr. Keebler reported that fourteen department chairs have all agreed to consolidate student evaluations to one form. He also stated that chairs' indicated that they'd like to see the evaluation contain general questions as well as department-level questions. Department chairs are scheduled to

provide final feedback by Friday. Following this, the summary of their feedback will be turned over to the Student Affairs Committee and then the Student Government Association. Dr. Keebler reminded the Senate that implementation of any changes, once approved, will take a while longer.

- ✓ APC recommendations for Academic Calendar
  - Dr. Scott Butterfield reported that the APC will be having a meeting about shortening the summer term to nine weeks and that he should have a proposal by next meeting. Dr. Crafton suggested that the APC ensure that they have representatives from other vested entities (e.g., Registrar, Student Affairs, etc.).
- ✓ Discussion of All Faculty vote on revised P&T section of Faculty Handbook
  - President Hynes will get back with us about electronic vote.

✓ **New Business**

- ✓ Faculty and Staff Emergency Preparedness – Bobby Hamil
  - Chief Hamil provided a presentation entitled, “Keeping Your Classrooms Safe.” He indicated that the presentation can be provided to small or large groups of faculty. Dr. Hynes offered to disseminate the presentation to the campus community through his office. He reminded Senators that Quick Reference Emergency Policies Guides are available electronically and in the Public Safety Office. He reminded Senators that all classrooms should be equipped with a phone which has a button for public safety. A question arose that if a faculty member calls Public Safety from a classroom phone, will the conversation be a two-way conversation. Chief Hamil responded that as of right now, yes, but that Public Safety is working on the capability to simply allow Public Safety to hear and locate the phone without having to have a conversation. Another question was raised of whether there is a policy about students having guns in the classroom. Chief Hamil indicated that no one can carry a weapon in class except a sworn law enforcement officer in uniform. No other weapons should be on campus except secure in vehicles. Dr. Hynes added that he disagrees that guns should be allowed on college campuses. Chief Hamil encouraged everyone to put some contact numbers, such as Public Safety’s number, on ICE (“In Case of Emergency”). Dr. Keebler complimented Chief Hamil for Public Safety’s visibility around campus as well as the increased lighting and telephones in classrooms. Dr. Kay Kemp asserted that tornados seem to be the biggest threat the campus community faces. She inquired if there are specific procedures we should follow. Chief Hamil responded that moving yourself and students to the inner-most area and away from windows. Dr. Kemp further inquired if the siren sounds when there’s a warning to which Chief Hamil replied, yes. He further explained that the siren doesn’t necessarily mean a tornado is here, but there is one in the area. Dr. Randall Gooden asked a question referencing a specific statistic stating that there are only about 12-20 homicides on 4000 campuses provided in the presentation. Dr. Gooden asked if this number included residence halls. Chief Hamil responded yes.

✓ **Updates from Subcommittees**

- ✓ Academic Policy Committee
  - a. No report
- ✓ Faculty Affairs Committee

- a. No report
- ✓ Graduate Affairs Committee
  - a. At the recommendation of the Nursing program, faculty members at GA Southwestern who will be teaching Clayton State Nursing graduate program students were provided graduate faculty status. The GAC also approved course proposals. The GAC will meet this afternoon and will begin SACS-driven revisions of by-laws.
- ✓ Student Affairs Committee
  - a. The SAC will meet January 16<sup>th</sup>. Dr. Keebler asked that the SAC be informed that they will be given a wrap-up on revisions to student evaluations by the end of the month.
- ✓ Undergraduate Curriculum Committee
  - a. No report

### **Suggestions for New Business at next meeting**

1. Discussion of use of Social Media – Faculty and Staff responsibilities
2. Dr. Celeste Walley-Jean asked that putting together the Ad hoc committee on offensive language and imagery be placed on the agenda for the next meeting.

**Adjourned 12:03pm**