

Clayton State University – Faculty Senate Minutes  
Thursday April 14<sup>th</sup>, 2011 (11:15 am -12:30 pm)  
University Center Board Room (UC 260)

**Approval of Minutes**

1. The Senate passed a motion to approve minutes from the March 24<sup>th</sup>, 2011, and April 7<sup>th</sup>, 2011 meetings.
  - Minutes can be viewed at:  
<http://admservices.clayton.edu/provost/FacultySenate/minutesdefault.htm>, or at  
<http://cims.clayton.edu/dwilliams/senate/meetings/meetinginfo.htm>.

**Reports**

2. Report from the President
  - The report can be viewed at: <http://www.clayton.edu/president/facultysenate.htm>.
3. Report from Academic Affairs
  - No report
4. Chief Hamil: Briefing on Contract Review Processes
  - Chief Hamil distributed and discussed draft copies of CSU's (1) Contract/Agreement Review Process and Routing Form and (2) Contract (or Agreement) Review Checklist.
  - Please direct questions regarding CSU's contract review processes to the office of the VP of Business & Operations.
5. Committee Reports:
  - UCC – UCC approved the major in Corporate Communications as well as modifications to other majors.
  - FAC – No report

**Old Business**

6. USGFC Representation (official statement to send to Dr. Linda Noble at the BOR)
  - The Senate passed a motion to add the following text to the Bylaws of the Clayton State University Faculty, under head V.C.7: 'The Chair of the Senate shall represent CSU on the University System of Georgia Faculty Council (USGFC). If the chair cannot attend a particular meeting of the USGFC, the Chair must designate another representative from within the Faculty Senate.'
7. Discussion: Clarification of bylaws Re: elections of Senate Subcommittees (terms)
  - The Senate passed a motion to charge the Academic Policy, Student Affairs, and Faculty Affairs committees to determine the means to establish the initial staggering of their committee terms and then report to the Senate the means by which the staggering was done.

**New Business**

8. Faculty Handbook Section 500 Revisions

## **Upcoming Business**

9. USGFC Report: Jim Keebler
10. More Faculty Handbook Updates

### Members Present

David Williams, Anthony Giovannitti, Junfeng Qu, Antoinette Miller, Barbara Musolf, Alex Hall, Cathy Jeffrey, Susan Walsh, Terri Summers

### Non-Members Present

Tim Hynes, Robert Vaughan, Bobby Hamil, Cindy Knight, Jim Braun