

Clayton State University – Faculty Senate Agenda  
Thursday, October 27, 2011 (11:15 am -12:30 pm)  
University Center Board Room UC260

Members attending: Antoinette Miller (Senate Chair), Jim Keebler (Vice Chair), Maria Bullen, Scott Butterfield, Michael Dancs, Ron Jackson, Todd Janke, Lois Manning-Burke for Susan Walsh, Barbara Musolf, Muhammad Rahman, Katherine Ott, Terri Summers, David Williams,

Nonmembers attending: President Tim Hynes, Robert Vaughan, Mark Daddona, R. B. Rosenberg, CAS, Kristen Davis, Assistant Director of Athletics for Student Services

Faculty Senate Chair Antoinette Miller called the meeting to order at 11:19 with a quorum present.

### Approval of Minutes

1. Approval of Minutes from the October 13, 2011 meeting. Minutes can be viewed at: <http://adminservices.clayton.edu/provost/FacultySenate/minutesdefault.htm>

Senate Chair Miller asked for a motion to approve minutes with one correction to the Attendance listing, a motion was put forward, seconded and the motion was unanimously approved .

### External Business

2. (Carried from 10.13 meeting) - Communication between Faculty and Athletics – R.B. Rosenberg and Kristen Davis  
*Please note that documents from this presentation are linked to the October 13 minutes on the Senate page.*

Kristen Davis met with the Faculty Senate to increase awareness of the NCAA academic requirements for athletes. She requested faculty support in helping students meet these requirements. The requirements as she stated are as follows:

- Student athletes must carry a full course load. They cannot withdraw from their courses.
- They must maintain good academic standing, in accordance with institutional policy.
- Student athletes must complete 24 hours per academic year with no more than 6 hours during the summer. At least 18 hours must be completed during the regular academic year.
- They must meet a minimum GPA of 1.8 by their 2<sup>nd</sup> year, 1.9 by their 3<sup>rd</sup> year and 2.0 in their 4<sup>th</sup> and 5<sup>th</sup> year.
- Only 1<sup>st</sup> year students can take remedial courses that count towards the 24 hour requirement.

Kristen Davis asked for our support with the following particular issues. All student athletes have signed a Buckley statement, which allows Ms. Davis to receive information from faculty on the student.

- Student athletes have in the past withdrawn from a class. This violates NCAA academic requirements. If faculty is aware this has happened please contact her as soon as possible.
- Ms. Davis needs to inquire of students' progress from the faculty. She requests that we respond to her inquiries that she sends out.

- Ms. Davis will send notices when students are in a competition. She will sometimes send out the schedule for the season and sometimes there will be specific notices sent to faculty. Not all faculty who have student athletes will receive this information. She will probably not notify us about trustworthy student athletes in good academic standing.

Faculty senate discussion included the following:

Senator Musolf asked whether she was requesting assistance from the faculty senate to increase responses from faculty. Ms. Davis indicated that she needs more response but is not sure how to approach the faculty.

Senators thought it was awesome that Ms. Davis makes an effort to let us know when the athletes are absent, however Ms. Davis indicated that sometimes there were problems in knowing what classes the students were enrolled in.

Senator Miller inquired about official documentation that could be presented to class instructors and Ms. Davis indicated that there was an official document and that we will receive a mockup of this documentation.

Senator Keebler indicated that he was aware of the form and concurred that the responsibility rests on the student to inform their instructors when they will be absent.

Dr. Rosenberg stated that as a faculty member it is important for all faculty to cooperate with the athletic department and Ms. Davis in making sure that our athletes are in compliance with NCAA regulations.

The recently retired Mason Barfield passed on to Dr. Rosenberg that NCAA standards in determining academic eligibility differ from CSU standards. The University might want to consider matching what NCAA has put forth as good standing.

Dr. Rosenberg noted that faculty senates in some schools have a formalized relationship with athletic committees and that we may want to pursue looking into having a faculty athletic representative that regularly reports to or is a part of the senate.

Senate Chair Miller asked for more information on how that was set up, and Dr. Rosenburg agreed to send along further information.

## **Reports**

*Please note that President's Report is linked to the October 27 minutes on the Senate page.*

### **3. President Hynes**

CSU is one of six schools participating in a facility utilization analysis—he expects that the company doing the analysis, Sazaki, will employ a facilities use template that we used in our master planning process. The hope is that this analysis will once again demonstrate a pressing need for a new Science Building

There is a new approach to the way we develop cases for new programs internally and ways that they will be assessed by the Board of Regents. This information will be shared at the department level.

Two major searches—Director of Athletics, the first in 23 years and Vice President of External Affairs. There will be formal meets with candidates and the president encouraged member of the senate to attend meetings that are specifically set up for the senate.

#### **Questions of the President:**

Senator Jackson inquired as to what are the responsibilities of External Affairs. President Hynes responded that it includes the Office of Development, Alumni Affairs, University communications, and management of the University website. The role of External Affairs is to make and maintain friends of the university, raise money, and communicate to various constituents what is going on in the University.

President Hynes reminded us that the Science building is in the pipeline but there are insufficient funds for the project. There is support in the State Senate for this project which is what Chancellor Huckaby meant by the New Science Building being in play. Where the building is on the list will depend on whether the list is a starting point or is a line in the sand for what Gov. Deal will approve. Chancellor Huckaby is hopeful that it is the former—but Gov Deal is keeping his options open. Chancellor Huckaby said he would not oppose us advocating support for the project to the general assembly.

On the merger news front, late last week the chancellor stated that instead of making some announcements mid-November of preliminary decisions the analysis was pushed to internal reviews in November and potential lists of possible mergers may appear in December. President Hynes has not seen the list of criteria that would be applied to assess possible mergers.

Senator Keebler brought up that the problems that need to be solved at the University Systems level, in regards to increased efficiency would benefit from a supply-chain type of analysis. Factors he hopes they look at include, inventory of students, pricing, managing lead time (grad rates) number of classes, and production flexibility.

President Hynes stated that key players were aware of the issues brought up by Senator Keebler. In regards to the stated desire to increase efficiency in architectural design, it was noted that we don't need signature buildings. There are spaces on campuses that serve the same needs and they don't require different designs from campus to campus. This should help to reduce design costs. President Hynes expressed a concern that in this discussion we will lose sight of the fact that the core business is learning. Productivity really resides in the faculty-student relationship

#### **4. Academic Affairs**

- Associate Provost Robert Vaughan announced that the College of Arts & Science Academic conference is now extended to all of the colleges. The conference is to showcase undergraduate research. The committee met last week and chair of the committee, Dr Singiser, has already sent out information.

- The Provost's ad hoc committee on promotion and tenure presented their document to the provost's office. The office is reworking the document into the handbook along with suggested revisions that were made 2 years ago. It is currently being reviewed by the deans and will be then passed onto the FAC.
- Mark Daddona presented the new academic standing policy. Dr. Daddona made 3 attempts to get it reviewed by SAC and APC but was unsuccessful. SAC felt that it was more appropriate to send it through APC and it was sent in September and October to APC with no response. So they announced the new policy. While it was agreed it does not have to go through the senate, Dr. Daddona wanted to bring it before us and get some feedback.

Senator Williams inquired of the process and received a rationale for the change from Dr. Daddona who stated that going back to including an academic warning allows students to recover from rough semesters. They also changed dismissals for one year, with no appeal during dismissal. The prior rule had a 3 year dismissal that allowed appeals. This should streamline and simplify the reinstatement of a student.

- 5. Subcommittee updates:** Senator Williams indicated that information on Senate subcommittees is not up to date on the webpage. Senate Chair Miller will make sure that Ms. Wilson will receive the updated information.
- a. Academic Policy Committee will meet on Wednesday Nov 2.
  - b. Faculty Affairs Committee had no meeting this week but will start work on handbook next week. They are proposing a new resolution looking at domestic partners. They have voted on the faculty handbook up to 2.07.09 and have discussed the necessity of having weekly meetings to make further progress on the handbook.
  - c. Student Affairs Committee is meeting next week
  - d. Undergraduate Curriculum Committee has its next meeting on 11/4

Senator Jackson stated that we should be able to deal with discrete questions such as changing the listing of double majors on the Duck without APC input. It was agreed that the senate can choose to take up issues without input from the subcommittees

Senate Chair Miller also requested that in light of the enormous number of Ms. Wilson's responsibilities, perhaps someone on the Faculty Senate could receive write access to make changes to the Faculty Senate webpage to keep it up to date. Dr. Vaughan indicated that he will approach Dr. Crafton in regards to this issue.

## **New Business**

- 6. Revival of Faculty Development Day—** Senate Chair Miller said that she has had questions from faculty about revival of faculty development day. Why was it reprised and what is its future?
- Robert Vaughan expressed surprise that people were surprised. He described the history of FDD: 2 years ago FDD was a furlough day: a year ago there were activities at the college level, and this year there was a university wide meeting. Discussions of the academic calendar indicate that this day may not be continued,

HOWEVER, we must have a faculty development plan in place and FDD fulfills this requirement.

Senator Keebler opined that colleges should determine what is best for faculty development day and offer programs.

Senate Chair Miller asked about when we will know about the next calendar. Dr. Vaughan indicated that the deans have met about this issue and we will be hearing more about this in the next couple of weeks.

Senator Williams noted that the Deans' Council is discussing different options.

**7. Query for items to bring to the USGFC meeting on Nov. 5**

- a. Domestic benefits is on the agenda
- b. Senate Chair Miller requests input by Monday so she can forward the information to committee responsible for the agenda

**8. Roundtable Discussion**

- a. Senate Chair Miller introduced the double major declaration for discussion and a vote.
- b. Motion to appoint Senate Chair Miller to request that Tom Marshall make it possible to declare a double major and minor in the Duck. The motion was seconded and was unanimously passed by acclamation.

**Adjournment**

Senate Chair Miller requested a motion to adjourn, the motion was seconded and passed by acclamation at 12:30.

**Next meeting**

November 10, 2011

Submitted by: B. Musolf, Approved by the Faculty Senate Nov. 10, 2011