Graduate Affairs Committee Minutes

June 10, 2013

Members Present: Robert A. Vaughan, Jr. (Chair), Richard Pearce-Moses, Deborah Deckner, Linda Nash, Elliot Krop, Craig Hill, R. B. Rosenburg, Celeste Walley-Jean, Betty Lane, Victoria Foster, Ali Dadpay, Ken Nguyen, Ruth Caillouet, Tom McIlwain and Mari Roberts.

Members Not Present: David Williams, Patricia Smith, and Lynn Stover

Meeting called to order at 2:00 p.m.

The minutes from March 11, 2013 and May 13, 2013 Graduate Affairs Committee meeting were reviewed. A motion to approve both of the minutes was made by Walley-Jean, seconded by Dadpay, and approved by the Committee.

Ruth Caillouet discussed proposed changes to the current Master of Arts in Teaching English and Mathematics degree programs. Currently we offer two different degrees, but are looking to offer one degree with multiple concentrations. Currently the Board of Regents is looking at all USG programs with current and historically low enrollments; these two programs have typically had lower enrollments than other Clayton State graduate degree programs. In an effort to be proactive changing the structure of these two programs could yield higher enrollments in the future. A motion to table the proposal until the July 2013 meeting was recommended so additional information could be obtained.

Dr. Vaughan initiated a discussion of some of the current policies listed in the graduate catalog – provisional, course repeat policy, academic warning, academic probation, and academic suspension and dismissal. The committee discussed several potential revisions to each policy. The proposed changes will be reviewed at the next meeting.

Dr. Vaughan discussed the possibility of changing the Graduate Open House dates from the second Tuesday every other month to the second Thursday every other month. It is hoped that changing the date will yield higher turnout at the open houses. The committee agreed to the change in date; starting January 2014 the Graduate Open House will be held on the second Thursday of each odd numbered month from 5:30 to 7:00pm in room 101 in the Continuing Education building.

Meeting adjourned at 3:20 p.m.

Submitted by Elizabeth Taylor