Graduate Council Minutes

September 10, 2012

Members Present: Robert A. Vaughan, Jr. (Chair), Patricia Smith, Tom McIlwain, Linda Nash, Betty Lane, Craig Hill, Celeste Walley-Jean, Mari Roberts, Richard Pearce-Moses, Deborah Deckner, William Hong, Ali Dadpay, Lynn Stover and Randy Rosenburg.

Members Not Present:

Meeting called to order by Dr. Vaughan at 2:00 p.m.

The minutes from August 13, 2012 Graduate Council meeting were reviewed. A motion to approve the minutes was made by McIlwain, seconded by Smith, and approved by the Council.

The committee reviewed the graduate faculty applications listed below:

* Lawrence Menter (J.D.), College of Business, (Full) – recommendation to approve was made by Dadpay, seconded by Stover, and approved by the Council.

Dr. Vaughan led the discussion about the creation of a subcommittee to develop policies and procedures for the distribution of Out of State Tuition waivers to graduate students. The School of Graduate Studies was granted 20 waivers starting fall semester 2012 and 11 were awarded. The subcommittee members are Ali Dadpay, Patricia Smith, Lynn Stover, and Linda Nash. The subcommittee will provide the council with a report at the next meeting.

Dr. Vaughan indicated the Graduate Council/Faculty Senate by-laws have been forwarded and will probably be reviewed at the Faculty Senate meeting on Monday, September 17.

Dr. Vaughan led the discussion regarding student conduct and plagiarism. Plagiarism and student conduct issues seem to be occurring more frequently so the council proposed adding sections regarding these areas in the graduate on-line orientation. Adding these sections will help programs further facilitate these discussions during programmatic orientation sessions. It was suggested the Southern Mississippi plagiarism site might provide some guidance on developing the information for our site.

The Council indicated the open house schedule for 2013 should remain the same as this year’s schedule. Open houses will be held November 2012, January 2013, March 2013, May 2013, July 2013, September 2013, and November 2013 from 5:30 to 7:00pm in room 101 in CE. The information will be updated on the School of Graduate Studies website.

The list of recruitment fairs was distributed to the Council members. Council members are welcome to attend any of the fairs in an effort to recruitment potential graduate students. Members were asked to send Elizabeth Taylor a list of the fairs they were interested in attending.

Meeting adjourned at 3:02p.m.

Respectfully Submitted by Elizabeth Taylor