Graduate Council Minutes

October 8, 2012

Members Present: Robert A. Vaughan, Jr. (Chair), Patricia Smith, Tom McIlwain, Betty Lane, Craig Hill, Celeste Walley-Jean, Mari Roberts, Richard Pearce-Moses, Deborah Deckner, Ali Dadpay, Lynn Stover and Randy Rosenburg.

Members Not Present: Linda Nash, and William Hong

Meeting called to order by Dr. Vaughan at 2:00 p.m.

The minutes from September 10, 2012 Graduate Council meeting were reviewed. A motion to approve the minutes was made by McIlwain, seconded by Smith, and approved by the Council.

Dr. Dadpay indicated the Out of State Tuition waiver subcommittee’s report will be presented at the November meeting, but information will be sent to the committee via email prior to the meeting.

Dr. Lane presented the MSN Post Master Certification program proposal. She indicated there are no changes to the current courses or to the MSN degree program. After the completion of the four education courses a certificate of completion will be awarded to the student. The College of Health received a Board of Regents grant to fund the creation of this certificate in education. It is designed for individuals who are transitioning into teaching and already possess a master or doctoral degree, but do not have any prior educational coursework. It will be an option for the applicant to select on the graduate application form. Motion to approve the post master’s certificate program was tabled until the November meeting was made by McIlwain, seconded by Pearce-Moses, and approved by all. Dr. Lane will prepare a formal proposal for the certificate program for the November meeting.

Dr. Vaughan indicated the cross listing undergraduate and graduate courses agenda item would be tabled for further discussion at a later meeting. However, he indicated briefly the HOPE scholarship would pay for an undergraduate student to take a graduate course once a course substitution was processed and financial aid is notified.

Dr. Vaughan led the discussion regarding a consistent non-thesis option for the MALS degree program. It was recognized that each program may have varying requirements, but there needs to be continuity in the format of the non-thesis option within and across all of the graduate degree programs. For example, when and how long an oral examination is administered, and the number of credit hours the student would register for during the semester the examination is administered. Each graduate director will send Dr. Vaughan a description of how the non-thesis option is currently administered in their respective programs. A description of these current practices will be presented at the next Graduate Council meeting.

Dr. Vaughan announced Dr. Patricia Smith was appointed to the Student Fees Advisory board for the next year.

Dr. Vaughan asked each council member to review the recruitment schedule and sign up to attend one of the fairs if possible. The schedule will be sent via email to council members after the meeting.

Dr. Vaughan indicated graduate faculty members whose applications were approved prior to the implementation of the revised graduate faculty application qualifications/timelines would be grandfathered in under the new timeline schedule. A letter indicating the new graduate faculty expiration date will be forward to each member whose application is affected.

Meeting adjourned at 3:20 p.m.

Respectfully Submitted by Elizabeth Taylor