**CAPC: November 17, 2009**

**11:30am UC Board Room**

**Discussions**

1. Council discussed creating an ad hoc committee to develop recommendations about the core and eCore. Members discussed and Finlay will notify Provost Crafton that an all faculty email should be sent to request volunteers for the committee. Clayton State will need to select a member from campus to serve as the Chief Transfer Officer by Fall 2011. Jeff and Walley-Jean may be interested in serving on the ad hoc committee. Kight suggested including advisors in future correspondence and stated that advisors were interested in serving on the ad hoc committee.
2. Compassionate and posthumous degrees – Finlay will request a report from committee and/or Crafton.
3. Notification of potential new proposals – A&S will have agenda items at the next CAPC meeting.

**Meeting called to order at noon by Finlay.**

**Members present**: Jennell Charles; Nikki Finlay; Becky Gmeiner; Susan Hornbuckle; Byron Jeff; Catherine Matos; Howard Ralph; Celeste Walley-Jean; Ximena Zornosa

**Non-Members present**: John Campbell; Jeff Chastine; Randy Clark; Sherwin James; Keokuk Kight; Nasser Momayezi; Katherine Ott (for Gordon Baker); Tammy Wilson; Kurt Alexander-Zeller.

Approval of November 3 minutes: was deferred to December meeting

**New Business**

1. BSIT course modifications – Chastine gave an overview of the proposed changes to the BSIT. Clarified the prereq’s for WBIT 3200 are the ones provided in the newest document. There will be a manual process to verify prereq’s. A motion was made by Walley-Jean, seconded by Charles to approve all changes. Council approved unanimously. Wilson reminded that Banner Action Forms should be submitted in order to make changes in Banner. To view documents go to <http://adminservices.clayton.edu/provost/CAPC/WebBSIT.docx>.
   1. WBIT 4250: Information Assurance and Security
   2. WBIT 4112: Systems Acquisition, Implementation and Integration
   3. WBIT 4601: Customer Relationship Management
   4. WBIT 4602: IT Strategy, Design and Development
   5. Clarification of Pre-requisites and co-requisites for WBIT 3200

A motion was made by Jeff, seconded by Walley-Jean to adjourn at approximately 12:10 p.m.

Submitted by: Tammy Wilson