

Clayton State University Business & Operations Policy Manual Revisions

<u>Policy Name</u>	<u>Policy # and §</u>	<u>Date of Revision</u>	<u>Dept. or Office</u>	<u>Brief Description</u>
Travel (Transportation)	15.2.2	1/22/2014	Accounting Services	To adjust the approved mileage rates for the 2014 calendar year.
Malfeasance Non-Retaliation Whistleblower Protection Hotline Management	19.1	12/24/2014	Human Resources	Added malfeasance policy to manual.
Travel (Transportation)	4.4.6, 15.0, 19.0	10/29/2015	Accounting Services, Human Resources	Updated Wire Transfers, Travel section and Malfeasance Policy
Travel (Transportation)	15.2.3	1/6/2016	Accounting Services	To adjust the approved mileage rates for the 2016 calendar year.
Travel (Transportation)	15.2.3	1/10/2017	Accounting Services	To adjust the approved mileage rates for the 2017 calendar year.
Auxiliary Services	6.0	4/6/2017	Auxiliary Services	Replaced HigherOne with BankMobile
Environmental Health & Safety	10.0	4/6/2017	Auxiliary Services	Replaced HigherOne with BankMobile
Solicitation	18.38	4/6/2017	Auxiliary Services	Replaced HigherOne with BankMobile
Auxiliary Services	6.4.4	8/14/2018	Auxiliary Services	Replaced HigherOne with BankMobile
Cash Management	8.4.2	8/14/2018	Accounting Services	Replaced HigherOne with BankMobile
Payroll Operations	13.5.1	8/14/2018	Human Resources	Replaced HigherOne with BankMobile
Payroll Operations	13.6	8/14/2018	Human Resources	Replaced HigherOne with BankMobile
Auxiliary Services	6.4.1, 8.4.2, 13.5.1	3/16/2020	Auxiliary Services	Replaced HigherOne with BankMobile
Data Governance	21.0	3/4/2021	Business & Operations	Added section on Data Governance
Auxiliary Services	6.0	3/19/2021	Auxiliary Services	Section 6
Auxiliary Services	19.5.3	3/19/2021	Auxiliary Services	Updated links to Auxiliary refund policies

Auxiliary Services	19.6.3	3/19/2021	Auxiliary Services	Updated the link to the alcohol policy online, Changed both appearances of 'Sodexo' to 'Aladdin,' Added 'at the expense of the client' to the end of the sentence.
Auxiliary Services	19.7.3	3/19/2021	Auxiliary Services	Open Records – changed Cindy Knight to Melody Carter
Auxiliary Services	6.4.1	2/14/2022	LakerCard Center	Updated BankMobile to BankMobile Disbursements, a technology solution, powered by BMTX, Inc. in BankMobile Disbursements section
Auxiliary Services	6.5.3	2/14/2022	Dining Services	Updated BankMobile to BankMobile Disbursements, a technology solution, powered by BMTX, Inc. in Dining Dollars on the LakerCard section
Payroll Operations	13.5.1	2/14/2022	Payroll Processing	Updated BankMobile to BankMobile Disbursements, a technology solution, powered by BMTX, Inc. in Processing General Overview section
Payroll Operations	13.6	2/14/2022	Payroll Processing	Updated BankMobile Vibe Checking Account