

**Disability Resource Center Goals for 2012-2013
End-of-Year Report**

	Completion Deadline	Updates
Strive to maximize existing resources and acquire additional resources to support legal compliance and the department's vision and mission		
1. Facilitate and support staff development to include professional coaching certification, assistive technology training, webinars, conferences and contributions to the profession	June 2013	Accomplished <ul style="list-style-type: none"> • RAC-DS Meeting & Training (3/5) • Webinars: <ul style="list-style-type: none"> The Service/Assistance Animal Question (2/5) Accessibility & Disability (3/13) On the Couch, Answering your Questions (4/9) OCR Guidelines: Extracurricular Athletic Opportunities for Students with Disabilities (4/16) • Conferences: <ul style="list-style-type: none"> Georgia AHEAD Conference (2/7) RCLD Statewide Conference (2/8) DSM-5 CMI Conference (2/28)
2. Seek continued funding for student assistant (FY13-14); if needed, pursue hiring replacement student assistant	June 2013	Accomplished <ul style="list-style-type: none"> • University continued funding for student assistant position • Hired new work-study student to fill vacancy
3. Pursue approval and funding for additional professional staff member	June 2013	Accomplished <ul style="list-style-type: none"> • Submitted budget request • Position approved and funded
4. Continue to collaborate with Facilities Management to determine options for approved office space configuration and usage; begin budget planning and consideration for upgrades in expanded office area	June 2013	Accomplished <ul style="list-style-type: none"> • Floor plan finalized and renovations begun • Submitted request for end of year money for expanded surveillance system and additional furniture • Purchased and acquired additional office furnishings • Building project will include built-in millwork for testing rooms and additional furnishings • Obtained funding for surveillance system reinstallation and expansion

5. Continue to develop criteria for academic, diagnostic evaluation, and technology scholarships funded by the proceeds of the Land Endowment; collaborate with Office of Development to finalize criteria and implement award(s)	June 2013	Delayed and ongoing
6. Select recipients for Land Endowment Scholarships, as funds are available	June 2013	Accomplished and ongoing <ul style="list-style-type: none"> • Awarded partial scholarship for diagnostic evaluations, as funds allowed
7. Investigate fund-raising opportunities through collaboration with the Office of Development and other sources	June 2013	Partially accomplished <ul style="list-style-type: none"> • Plan implemented with Testing Center for reimbursement for test proctoring • Waiting to schedule preliminary meeting with Office of Development
Promote campus awareness of disability services, legal compliance standards and related information and resources		
1. Identify opportunities for training on disability awareness, institutional responsibilities, DRC services and functions; offer at least one campus-wide workshop and presentations to educate on disability-related issues and to raise awareness	June 2013	Accomplished <ul style="list-style-type: none"> • Hosted campus administrators and housing professionals for webinar “The Service/Assistance Animal Question” • Presentations: GA AHEAD: “Employing Professional/Clinical Judgment: Why We’re Paid the Big Bucks” (2/7) RAC-DS: “Access to Technology in Disability Services (3/5) Clayton County Interagency: “Postsecondary Options for Students with Disabilities” (3/26) Mainstay Academy visiting at CSU: “How to Manage your Disability as a College Student” (4/15) • Information Table: Campus Life Market Day (2/6) First Year Advisement Office, Care Fair (2/13)
2. Provide recommendations for disability-related media for purchase by library, per their request; determine whether such media can be included in the “Disability Focused Collection;” compile list of media for contribution should funds be available through DRC	June 2013	Accomplished <ul style="list-style-type: none"> • Provided suggestions to Library for their purchase and recommended inclusion in Disability Focused Collection • No funds available for further purchases

3. Explore collaborative options to promote awareness of the “Disability Focused Collection” in the library	June 2013	Accomplished <ul style="list-style-type: none"> Enhanced DRC web site resources with addition of access information for “Disability Focused Library Collection”
4. Continue to update, compile and organize the DRC manual of policies and procedures and update DRC website accordingly	June 2013	Accomplished and ongoing <ul style="list-style-type: none"> Developed formal absence/tardiness accommodation policy Developed comprehensive service animal policy
The DRC will provide comprehensive services, including physical and programmatic access, to students, faculty and staff with disabilities		
1. Continue to formalize acquisition of student success strategies through coaching services, and assess coaching effectiveness	June 2013	Accomplished and ongoing <ul style="list-style-type: none"> DRC professionals continue to provide coaching services to eligible students and monitor outcomes
2. Continue to develop and update online faculty/staff training and resources addressing disability awareness and sensitivity, legal obligations and universal design	June 2013	Accomplished and ongoing <ul style="list-style-type: none"> Posted comprehensive list of academic applications, such as note-taking, audio recording and math tools
3. Collaborate in new student recruitment efforts of the Division as well as Academic Affairs and Admissions, including staff training, as needed	June 2013	Accomplished <ul style="list-style-type: none"> Provided materials for Admissions Open House Presented to Atlanta Public Schools Career Technical Instruction Program, and to students with disabilities from Mainstay Academy Provide ongoing information to prospective students, parents and professionals individually
4. Collaborate with ADA Coordinator to enhance university compliance with Section 508 of the Rehabilitation Act	June 2013	Accomplished and ongoing <ul style="list-style-type: none"> Investigated additional accessible parking for Spivey Hall events Collaborated with Facilities to enhance accessible parking on Paty Circle
5. Offer career development opportunity to students through on-site visit of federal Workforce Recruitment Program representative; continue to support candidates for selected job interviews	December 2013	Accomplished <ul style="list-style-type: none"> Completed recruiter visit on Nov. 1, 2012 Assisted students in applying for selected job opportunities

Assess service delivery, student satisfaction, program effectiveness and student demographics for strategic planning		
1. Conduct a Student Survey to assess satisfaction and perceived effectiveness of University accommodations and services, implementing the use of Qualtrics data system	June 2013	Delayed and ongoing <ul style="list-style-type: none"> • Exam volume precluded this data gathering during Spring semester
2. Twice a year, conduct a strategic planning staff retreat to review and assess attainment of previous goals, to develop future departmental strategies and goals based on these findings, and to address issues resulting from changing environmental conditions	June 2013	Accomplished <ul style="list-style-type: none"> • December 11, 2012 • May 7, 2013
3. Assess types of data currently collected and determine its usefulness; proceed with integration of SAM and Banner systems to enhance and expand data collection	June 2013	Accomplished <ul style="list-style-type: none"> • Assessed data collection process, resulting in plan for ongoing identification of e-Core students to assure effective service delivery