

Change of Semester Form



Office of Undergraduate Recruitment and Admissions

This form must be submitted if:

1. Your application is complete, and you would like to be considered for admission in a future semester, or
2. Your application is incomplete, but you plan to complete it and would like to be considered for admission in a future semester. (**All missing documents needed to complete your admission file must accompany this form**)

Note: Each fall semester begins a new academic year. If you applied for admission in a previous academic year, you must submit a new application and \$40.00 application fee. Do NOT use this form if you were previously denied admission to Clayton State University.

Deadlines for Application Updates:	
Fall Semester	July 15
Spring Semester	November 15
Summer Semester	April 15
*If the deadline falls on a weekend or university holiday, applications will be considered through the workday following the deadline.	

Laker ID (if applicable): _____

Last Name: _____ First Name: _____

Middle: _____

Former Last Name(s): _____ Former First Name(s): _____

Former Middle Name(s): _____

Please check here if this is a new address

Address:

Street or Road Name: _____

House/Villa/Apt # (if applicable): _____ City/Town/Village Name: _____

Province/State: _____ Postal Code: _____ Country: _____

Telephone: _____ Email: _____

Semester you are CURRENTLY applying for: Fall 20____ Spring 20____ Summer 20____

Have you attended or do you plan to attend any school(s) since you last applied to Clayton State? Yes No

If yes, please list **every** college/university you have attended. Failure to identify institutions attended is cause for denial or dismissal. Please request official transcripts be sent to Clayton State University from each school listed.

Name of School	Attendance Dates	Last Semester	Total Hours Completed to date

Please continue on back page

Your PREVIOUS student status: Freshman Transfer Non-traditional Transient

Post-baccalaureate Move on When Ready

Your DESIRED student status: Freshman Transfer Non-traditional Transient

Post-baccalaureate Move on When Ready

Expected Major/Degree Program: _____

Online (**Online Degrees ONLY**)

Your DESIRED listed program location: Main Campus (Morrow) Peachtree City Site (**FRESHMAN ONLY**)

Have you ever been in disciplinary difficulty in high school or college? Yes (If yes, attach explanation) No

Have you ever been convicted of a crime? Yes (If yes, attach explanation) No

Citizenship Status: US Citizen Non-immigrant Alien (Visa Type) _____

Permanent Resident Alien Other: _____

I wish to be considered a Georgia resident for tuition and fee payment purposes. Yes No

For the purpose of establishing Georgia residence for tuition and fee payment, your legal residence is your permanent home. Not only must you live in Georgia, but you must intend to remain indefinitely. The durational requirement for Georgia residence under the Board of Regents' regulation is 12 months before the semester for which you intend to enroll. If you entered Georgia to attend an educational institution, the time enrolled will not be considered. If you entered Georgia through transfer by an employer, the durational requirement may not apply. If you have any questions, please call (678) 466-4115 or e-mail csu-info@clayton.edu.

VERIFICATION OF LAWFUL PRESENCE IN THE UNITED STATES AND GEORGIA: In accordance with Board of Regents Policy 4.3.4, all applicants who are accepted for admission or readmission to Clayton State University for Fall 2011 or any academic semester thereafter, and who seek to be classified as in-state for tuition purposes, will be required to provide validation of residency and lawful presence in both the State Of Georgia and the United Stations. Acceptance to Clayton State University is conditional until lawful presence is verified. To find more information about this policy, as well as a list of documents that prove lawful presence, go to <http://admissions.clayton.edu/lawful.htm>.

Except as indicated on this form, there has been no change in the information I submitted on my previous application. All information submitted is true to the best of my knowledge.

Signature: _____ Date (MM/DD/YYYY): _____

Return this form to:

Office of Undergraduate Recruitment and Admissions
Clayton State University
2000 Clayton State Boulevard
Morrow, GA 30260

For Office Use Only:

Updated: _____ Signed: _____

Comments: _____

11/2020