



CLAYTON STATE UNIVERISTY

APPLICATION FOR OUT-OF-STATE TUITION DIFFERENTIAL WAIVER GEORGIA NATIONAL GUARD AND U.S. RESERVISTS AND THEIR SPOUSES AND DEPENDENT CHILDREN

Prior to submitting a **Georgia National Guard and U.S. Military Reservists** out-of-state tuition waiver application, students are advised to review the University System of Georgia's Georgia National Guard and U.S. Military Reservists out-of-state tuition waiver policy found in Section 7.3.4.1 of the Board of Regents Policy Manual (www.usg.edu/policymanual).

Section I – To be completed by the STUDENT

Name:	Student ID:
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Address:

City:	State:	Zip:
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Email:	Phone:
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Term applying for waiver: Fall Spring Summer Year: _____

Waiver application is based on:

- Self
- Parent (students under the age of 24 only)
- U.S. court-appointed legal guardian (students under the age of 24 only)
- Spouse

Name of parent, U.S. court-appointed legal guardian or spouse upon whom the waiver is requested:

Is the service member currently stationed in or assigned to Georgia? Yes No

Section II – STUDENT Oath and Affirmation

I understand that any material false statement made knowingly and willingly by me on this application, or any documents attached hereto may, in accordance with O.C.G.A. 16-10-71, which provides that upon conviction, a person who knowingly commits the offense of false swearing shall be punished by a fine of not more than \$1,000 or by imprisonment for not less than one nor more than five years, or both, subject me to prosecution in a court of law. Additionally, I further understand that any such false statement may subject me to immediate dismissal from the institution.

Further, I certify that, to the best of my knowledge, the information submitted on this application is true and complete.

Student Signature

Date

Section III – Documentation Requirements

REQUIREMENT ONE – DOCUMENTATION OF WAIVER ELIGIBILITY

Copy of orders, Enlisted Record Brief (ERB) and/or letter from Commanding Officer verifying current, active status in the Georgia National Guard or U.S. Reserves and verifying that the service member is currently stationed in, assigned to, or based in Georgia.

REQUIREMENT TWO – DOCUMENTATION OF RELATIONSHIP TO GEORGIA GUARD OR U.S. RESERVIST

If the student is the dependent child or spouse of the member of the Georgia National Guard or U.S. Reserves, documentation of the relationship of the student to the service member must be provided:

Waiver application based on parent or U.S. Court-appointed legal guardian (students under the age of 24 only)

- Copy of the student's birth certificate listing the service member as a parent of the student; or
- Copy of U.S. court documentation listing the service member as the guardian of the student; or
- Copy of the DD1172 (DEERS form) for the service member listing the student as a dependent; or
- Certified or notarized state or federal income tax return filed for most recent tax year listing the student as a dependent; or
- Presentation of the dependent military ID for the student (must be presented in person – no copies may be accepted).

Waiver application based on spouse

- Copy of the marriage certificate for the service member and the student; or
- Certified or notarized state or federal income tax return filed jointly by the service member and the spouse for the most recent tax year; or
- Presentation of the dependent military ID for the student (must be presented in person – no copies may be accepted).

REQUIREMENT THREE – VERIFICATION OF LAWFUL PRESENCE

In addition to the above waiver-specific documentation requirements, in accordance with [Board of Regents Policy 7.3.4.1, Out-of-State Tuition Waivers](#), every student applying for an out-of-state tuition waiver must be verified to be lawfully in the United States.

NOTE: Additional documentation may be requested to determine waiver eligibility.

Submit completed form and required documentation to:

Clayton State University
2000 Clayton State Boulevard
Edgewater Hall, Suite 150
Morrow, GA 30260
Phone: 678-466-4115
Fax: 678-466-4149
Email: CSUinfo@clayton.edu