COLLEGE OF ARTS & SCIENCES

PRE-TENURE Review, TENURE/PROMOTION, & POST-TENURE EVALUATION FORM

NAME OF FACULTY MEMBER_____ **FACULTY RANK** _____

CHECK APPROPRIATE CATEGORY

☐ Pre-Tenure Review ☐ Promotion Evaluation ☐ Tenure Evaluation ☐ Promotion & Tenure Evaluation ☐ Post-Tenure Review

DEPARTMENT/COLLEGE REVIEW LEVEL

☐ Department P&T Committee ☐Chair ☐ College P&T Committee ☐ Dean

PERIOD OF EVALUATION From_____ Through _____

SECTION I. EVALUATION FOR PRE-TENURE, PROMOTION AND/OR TENURE, OR POST-TENURE

NORMATIVE EVALUATION (This section is to be completed by the department chair or associate dean only. Deans, Departmental, College and University committee members omit this section.)

	Annual Evaluations Likert Score	Total points of annual evaluations of other faculty in department holding the rank for which the candidate is being considered		
		Number of Faculty Holding Rank	Mean of Likert Score of Faculty in Rank	Median of Likert Score of Faculty in Rank
One Year Ago				
Two Years Ago				
Three Years Ago				
Four Years Ago (if applicable)				

SECTION II. SUMMARY OF EVALUATION BASED ON CAS CRITERIA FOR PROMOTION/TENURE or POST-TENURE

Review Level	Evaluation Area	Criteria	Rating Awarded
Academic Achievement: Does the candidate have an earned degree appropriate to the specified discipline and rank?			☒ Yes ☐ No
☐ Pre-Tenure Review ☐ Tenure Review ☐ Promotion to Associate Professor ☐ Promotion to Professor ☐ Post-Tenure Review	Superior Teaching	Demonstration of significant contributions as a teacher and a strong likelihood of continuing effectiveness in teaching with evidence from student evaluations.	☐1 Does not meet expectations ☐2 Needs Improvement ☐3 Meets Expectations ☐4 Exceeds Expectations ☐5 Exemplary
	Student Success Activities	Outstanding involvement in student success activities appropriate to their rank and position within their academic unit	☐1 Does not meet expectations ☐2 Needs Improvement ☐3 Meets Expectations ☐4 Exceeds Expectations ☐5 Exemplary
	Professional Service to the Institution or to the Community	Demonstration of significant contributions in service to the institution and a strong likelihood of continuing effectiveness in such service	☐1 Does not meet expectations ☐2 Needs Improvement ☐3 Meets Expectations ☐4 Exceeds Expectations ☐5 Exemplary
	Scholarly and/or Creative Activities*	Demonstration of significant contributions to the candidate's discipline and a strong likelihood of continuing effectiveness.	☐1 Does not meet expectations ☐2 Needs Improvement ☐3 Meets Expectations ☐4 Exceeds Expectations ☐5 Exemplary
	Professional growth and Development	Demonstration professional growth activities in candidate's discipline and a strong likelihood of continuing effectiveness.	☐1 Does not meet expectations ☐2 Needs Improvement ☐3 Meets Expectations ☐4 Exceeds Expectations ☐5 Exemplary

SECTION III. EVIDENTIARY SECTION [Insert department's approved evidentiary categories, policies, and points]

SECTION IV. APPLICABLE FORMS OF SCHOLARLY ACTIVITIES BASED ON DEPARTMENTAL GUIDELINES AND COLLEGE OF ARTS & SCIENCES PRODUCTION/PUBLICATION STANDARDS*

	Number of Scholarly Production/Publication Credits Required	Number of Scholarly Production/Publication Credits Awarded
Assistant to Associate Professor	**2**	
Associate to Full Professor	**3**	
Post Tenure Review	**1**	

SECTION V. PROMOTION/TENURE OR POST-TENURE RECOMMENDATION

☐ AWARD PROMOTION ☐ AWARD TENURE ☐ AWARD PROMOTION & TENURE

☐ DO NOT AWARD PROMOTION OR TENURE

☐ MAKING SATISFACTORY PROGRESS TOWARD PROMOTION AND TENURE

☐ ACHIEVING EXPECTATIONS IN POST-TENURE PERFORMANCE

☐ NOT ACHIEVING EXPECTIONS IN POST-TENURE PERFORMANCE

COMMENTS

_____

_____

EVALUATOR(S)

Printed name	Signature	Title or Rank	Date