

CLAYTON STATE UNIVERSITY 2013 - 2014 | STUDENT ACTIVITIES FEES FUNDING APPLICATION

Student Organization name	Budget 101		
Primary contact name	Felisha Whitehead		
Primary contact phone number	678-466-5430		
Primary contact email address	felishawhitehead@clayton.edu		
Organization Advisor name	Brandi Davis		
Number of years active on campus	5		
Does your organization collect dues	No	Yes or No	If yes, how much \$0.00
If yes, are your dues National or Local			
If yes, what are dues used for			
What is your Organization's Mission	Educate Clayton State Students on Budget Management and Fiscal Responsibility		
Total # of active organization members	20		
Fall - 2013 SFAB award	\$1,500.00	Bal. at end of Fall - 2013	\$47.00

Organizations that failed to submit evaluations for programs funded in whole or part by student activity fees for Fall 2013 will have their Spring 2014 award negatively impacted.

Priority #

1

Program Title

Guest Speakers

Program total

\$455.00

Provide a description of the program.

We will invite two speakers from financial institutions to discuss the importance of budgeting and financial responsibility. Proposed Date January 20, 2014 & February 12, 2014

Expected contribution

\$100.00

SFAB request

\$355.00

Provide an itemized list of expenses needed to complete the program.

Estimated Speaker Honorarium, \$150 per speaker. Two Speakers Total \$300

Flyers \$55
Food \$100/Club Contribution (Agency Account)

Explain how this event will contribute to the Clayton community.

CSU students will learn how to set S.M.A.R.T goals and the basics of Financial planning

Priority #

2

Program Title

Promotional Items

Program total

\$300.00

Provide a description of the program.

Note: There is a \$300 Annual limit on Promotional Items

The materials will be distributed on Main Street to promote our organization.
Proposed Date March 5, 2014

Expected contribution

SFAB request

\$300.00

Provide an itemized list of expenses needed to complete the program.

Mini calculator: Qty: 24 , Price \$69.55

Lanyard: Qty: 30 , Price \$3.59 each per back pack Total \$107.70

Stress Balls : Qty 100 Price \$.99 per unit Total \$99.00

Estimated shipping \$23

Explain how this event will contribute to the Clayton community.

The promotional items will help generate interest and participation in Budgeting initiatives

Priority #
3

Program Title

Budget Workshop

Program total

\$285.00

Provide a description of the program.

The Workshop will teach students about budget planning . The students will be given lessons on budgeting, credit and money management. Proposed

Date February 11 , 2014

Expected contribution

SFAB request

\$285.00

Provide an itemized list of expenses needed to complete the program.

Program Materials- 35 Budget Workbooks (Printing and Binding \$150.00)

Flyers \$60.00

(Pens \$10.00, markers \$5.00, Banner \$50.00 , Flip Chart \$10.00) Total \$75.00

Explain how this event will contribute to the Clayton community.

The workshop will teach CSU students how to manage budgets , set financial goals and develop spending plans .

Priority #

4

Program total

Provide a description of the program.

Expected contribution

SFAB request

\$0.00

Provide an itemized list of expenses needed to complete the program.

Explain how this event will contribute to the Clayton community.

Priority #

5

Program Title

Program total

\$0.00

Provide a description of the program.

Expected contribution

\$0.00

SFAB request

\$0.00

Provide an itemized list of expenses needed to complete the program.

Explain how this event will contribute to the Clayton community.

Priority #
1

Travel: Student Organization Member Development

Student Affairs Convention

Travel Total

\$761.96

Provide a description of conference.

SAC Conference held in Savannah GA Spring 2014.
The Conference provides students the opportunity to assess the impact of Higher education programs and services in Student Affairs. The conference offers workshops in leadership development, critical thinking and financial responsibility.

Expected contribution

\$261.96

SFAB request

\$500.00

Provide an itemized list of all expenses needed to attend the conference.

Travel (List all travel expenses)

Registration \$_____ (fee) x _____ (# members)
Lodging \$_____ (price per night) x _____ (# of nights) x _____ (# of rooms)
Travel \$_____ (airfare) x _____ (# members) or Travel \$_____ (Car/own
vehicle) X _____ Round Trip mileage X _____ (# Vehicles)

Sample:

Registration: \$20 (fee) x 5 (# members) Total: \$100
Lodging: \$100 (price per night) x 2 (# of nights) x 2 (# of rooms) Total:
\$400

Travel \$.555 (Car/own vehicle- Mileage reimbursement) X 472 Round Trip mileage X
1 (# Vehicles) Total: \$261.96 - We will utilize our own vehicles for travel and will use our
Agency funds to cover the additional cost for travel.

Explain how attending this conference will contribute to the Clayton community.

The conference will help promote and improve student learning and achievement. The students will learn practical strategies for making critical and sound financial decisions.

APPLICATION SUMMARY**DO NOT TYPE BELOW THIS LINE****PROGRAMMATIC**

Student Organization program total

\$1,040.00

Student Organization total program contribution

\$100.00

Total request from student activity fees for programs

\$940.00**TRAVEL**

Student Organization travel total

\$761.96

Student Organization total travel contribution

\$261.96

Total request from student activity fees for travel

\$500.00**GRAND TOTAL****\$1,440.00****SFAB COMMITTEE USE ONLY**

AFTER COMPLETING THE FORM, SAVE THE EXCEL FILE TO YOUR DESKTOP OR A FLASH DRIVE. EMAIL THE FILE TO FELISHAWHITEHEAD@CLAYTON.EDU