






Releasing Final Calculated or Adjusted Grades in D2L






Students will not be able to see either final calculated or adjusted grades in D2L unless you release them.

1. In your course, click on Grades in the Navbar.
2. Click on Settings
3. Click on Calculation options
4. Under Auto Update check the box “Automatically keep final grades updated”
5. Click Save
6. Click Close
7. Click on Enter Grades on the left panel.
8. Click on the Drop down arrow next to Final Calculated (Adjusted) Grades ▼
9. Choose Enter Grades
10. Check the box at the top right to select all

 [Set Grades](#)  [Clear Grades](#)  [Add Feedback](#)  [Email](#)  [Release/Unrelease](#)

<input type="checkbox"/>	Last Name ▲ First Name	Final Calculated Grade		
		Grade	Scheme	
<input type="checkbox"/>	🚩 Demo, Student1 ▼	- / - 📊	-%	<input type="text"/>

11. Click Release/Unrelease

 [Set Grades](#)  [Clear Grades](#)  [Add Feedback](#)  [Email](#)  [Release/Unrelease](#)

<input type="checkbox"/>	Last Name ▲ First Name	Final Calculated Grade		
		Grade	Scheme	
<input type="checkbox"/>	🚩 Demo, Student1 ▼	- / - 📊	-%	<input type="text"/>

12. Click Save. You should see a check mark in either the “Release Final Adjusted Grade” or the “Release Final Calculated Grade” column, depending on what selections you made in the Setup Wizard.

You only have to do this once for the course during a semester. If you ever want to take back the release uncheck each box under the release final calculated grade column and save.
Bottom line: if there's a check in either the "Release Final Adjusted Grade" or "Release Final Calculated Grade" column, they can see their grades.