

Clayton State University

Drug-Free Schools and Communities Act (DFSCA)

Campus Regulations

Biennial Review

December 2022

(covering Academic Years 2020-2021 & 2021-2022)

Report Contents

I. Clayton State University Alcohol Drug Education Prevention Team (ADEPT) Members	3
II. List of acronyms used in this document.....	3
III. Statement about the Drug-Free Schools and Communities Act (DFSCA) Amendments	4
IV. University System of Georgia Alcohol and Other Drugs Task Force	4
V. Clayton State University’s Alcohol, Tobacco and other Drugs (AOD) Program Goals	4
VI. Description of Accomplishments and activities related to AOD.....	5
VII. Description of AOD Program Elements in the Five Areas of Enviromental Interventions	6
VIII. AOD Prevalence Rate, Incidence Rate, Needs Assessment and Trend Data	8
IX Summary of AOD Program Strengths and Limitations.....	9
X. AOD Policy Content and Distribution.....	10
XI. Recommendations for Future Steps.....	11
XI. Presidential Signature Page	12

I. CSU faculty/staff members of the Alcohol Drug Education and Prevention Team (ADEPT)

1. Mrs. Amirrah Beeks, Residence Director, University Housing
2. Mr. Rodney Byrd, Assistant Vice President- Human Resources
3. Ms. Melinda Daugherty, Counselor, Counseling and Psychological Services
4. Mr. Spenser Emerson, Associate Director of Department of Recreation and Wellness
5. Mr. Jeff Jacobs, Interim Assistant Vice President of Student Affairs, Dean of Students
6. Dr. Chizara Jones, Assistant Professor, Department of Psychology, ADEPT Chair
7. Chief John Keener, Chief of Police, Public Safety
8. Mrs. Betty Momayezi, University Conduct Officer, Student Affairs
9. Ms. Kimberly Powers, Graduate Assistant, Department of Psychology
10. Ms. Janei Smiley, Veteran's Resource Coordinator, Student Affairs
11. Ms. Melissa Williams, Health Services

II. List of acronyms used in this document

Alcohol and Other Drugs (AOD)

Drug-Free Schools and Communities Act (DFSCA)

Alcohol and Drug Education and Prevention Team (ADEPT)

Substance Abuse and Mental Health Services Administration (SAMHSA)

Counseling and Psychological Services (CAPS)

Governor's Office of Highway Safety (GOHS)

Association of Recovery in Higher Education (ARHE)

Transforming Youth Recovery (TYR)

Training for Intervention Procedures (TIPs)

III. Statement about the Drug-Free Schools and Communities Act (DFSCA) Amendments

The Drug-Free Schools and Communities Act (DFSCA) Amendments of 1989 requires institutions of higher education (IHE's) receiving federal financial assistance to establish drug and alcohol abuse prevention programs. A major requirement of these regulations requires that all students and employees receive materials annually that contain standards of conduct, a description of various Alcohol and Other Drugs (AOD) laws that apply in that jurisdiction, a description of the various health risks of drug and alcohol abuse, a description of available counseling and treatment programs, and a statement on the sanctions the university will impose for AOD-related standards of conduct violations.

IV. The University System of Georgia Alcohol and Other Drugs (AOD) Task Force

On July 28, 2015, Chancellor Hank Huckaby charged the University System of Georgia (USG) Alcohol and Substance Abuse Task Force to review and develop recommendations related to alcohol and substance abuse at the System's then 30 (now 26) public colleges and universities. The Chancellor convened the task force in response to a 2015 recommendation by the USG Campus Safety and Security Committee, which found that "the abuse of alcohol and other substances is a significant contributing factor in many of the most serious public safety issues" and should therefore receive additional study. Chancellor Huckaby challenged the group to think broadly, without being constrained by boundaries, and to use the collective wisdom and experience of the Task Force members to issue proposals that might address campus policies; challenges across student life organizations and activities; local government permitting and licensing regulations; and training and programs related to AOD prevention.

Those recommendations can be found online:

USG Alcohol and Substance Abuse Task Force Final Report
http://www.usg.edu/assets/usg/docs/news_files/Final_Report_-_USG_Task_Force_Alcohol_and_Substance_Abuse_2016.pdf

V. Clayton State University's Alcohol, Tobacco, and other Drugs (AOD) Program Goals:

The goals delineated below strive to align the campus AOD education and prevention efforts more closely with the USG Alcohol and Other Drugs Task Force recommendations and are as follows:

1. To align campus AOD efforts with the USG Alcohol and Other Drugs Task Force recommendations.
2. To continuously update and enforce a comprehensive AOD policy for the Clayton State University (CSU) campus community including students, faculty, and staff in order to promote an environment focused on learning and free from the use of alcohol, smoke and tobacco, and other drugs.

3. To assess campus attitudes toward the use of AOD and utilize data to create and implement a comprehensive evidence based AOD program within a collegiate environment.
4. To make available counseling services and provide off-campus referrals if this is more appropriate in assisting students to manage and overcome AOD problems.
5. To implement campus policies and activities that promote overall wellness (intellectual, social, physical, emotional, spiritual), responsible living, and respect for community and campus standards and AOD policies.
6. To market clean and sober campus events as a healthy alternative to AOD choices; to individuals in recovery; and to advocate for the responsible use of alcohol to of-age users.

VI. Description of Accomplishments and Activities Related to AOD

1. The faculty and staff handbooks are available online and include campus AOD policies. Faculty and staff who want a paper version of the handbooks may contact Human Resources for a copy. The Student Code of Conduct contains AOD policies and information about violations and sanctions. This information is found online under on the Alcohol and Other Drugs Education and Prevention Program page.
2. CSU began administering Alcohol EDU online education program to all first-year students in fall 2015. Alcohol EDU is an interactive, online program designed to inform students about how alcohol affects the body, mind, perceptions, and behaviors. Completion of the Alcohol EDU online program is enforced through a hold on students' accounts for students who do not complete the program by set deadlines. Enforcement for program completion enables a larger number of students to participate and benefit.
3. The Office of Community Standards has used the 3rd Millennium Classroom online platform to deliver a Marijuana 101 course as a sanction for students who are found in violation of the University's alcohol and drug policies. The enforcement of this program holds students accountable and provides education about marijuana, the drug of choice for many of the AOD violations on this campus.
4. CAPS provides general alcohol and drug assessments and works with the Office of Community Standards to support students who have been sanctioned due to AOD issues or need referrals to off-campus providers.
5. CSU was awarded renewals in 2021 and 2022 for the Governor's Office of Highway Safety (GOHS) grant, which is managed through the Office of Community Standards. The grant funds programming on campus geared towards reducing risky behaviors while driving including driving while intoxicated.

6. The Department of Campus Life promotes service-learning through volunteerism and community-based initiatives that engage students in experiential learning on and off campus. Some of these programs entail opportunities to learn about and assist with alcohol and other drug concerns through programs, such as AmeriCorps Service Program, Laker Service Day, and Hunger and Homelessness Awareness Week.
7. In the Fall of 2020, Clayton State University launched a partnership with JED Campus to support student mental health. JED Campus is a nationwide initiative of The Jed Foundation (JED) dedicated to assist colleges and universities in promoting mental health, reducing substance abuse and suicide among students.
8. CSU is a current member of the Georgia Network, a statewide organization committed to addressing Collegiate AOD issues.
9. CSU participates in the Substance Abuse and Mental Health Services Administration's (SAMHSA's) Bringing Recovery Supports to Scale learning community.
10. A dedicated AOD online page has been created to market AOD events, policies, and programs on campus. The page is entitled Alcohol and Other Drugs Education and Prevention Program and can be found at <http://www.clayton.edu/community-standards/Alcohol-and-Other-Drugs-Education-and-Prevention-Program>

VII. Description of AOD Program's Elements in the Five Areas of Environmental Interventions

1. Alcohol and Drug Free Options

All of CSU's student sponsored social programs are drug and alcohol-free. Such programs include concerts, comedy shows, a range of intramural and other recreational activities, and annual seasonal and special events. A variety of community service and volunteer opportunities are publicized and coordinated for students and student organizations through the Department of Campus Life and are seen as promising strategies to reduce collegiate alcohol and other drug use

2. Normative Environment

Students

CAPS provides confidential services to students who identify alcohol or other drugs as their primary problem. Services include individual counseling, and education to students who have questions or concerns about their use of alcohol and/or other substances. Students that identify alcohol or substance abuse as their primary problem receive appropriate referrals if necessary. Individual on-line screenings are available year-round.

Health promotion and substance abuse prevention programs and services are delivered through a number of departments including Campus Life, CAPS, Recreation and Wellness, University Health Services, Housing and Residence Life, Human Resources, and the Office of Community Standards.

The Office of Housing and Residence Life has alcohol policies in place to prohibit or restrict alcohol use in on-campus housing depending on the housing facility in which students reside. Alcohol is completely prohibited in the first-year residence hall and allowed in the upper classmen apartments in limited quantities for student residents over 21 years of age.

CSU began administering AlcoholEDU online education program to all first-year students in fall 2015. AlcoholEDU is an interactive, online program designed to inform students about how alcohol affects the body, mind, perceptions, and behaviors. Completion of the AlcoholEDU online program is enforced through a hold on students' accounts for students who do not complete the program by set deadlines. Enforcement for program completion enables a larger number of students to participate and benefit.

Employees

Employees can contact The Office of Human Resources for assistance with individual issues and may be referred to an Employee Assistance Program (EAP) on a case-by-case basis. KEPRO, a nationally recognized healthcare management company is the EAP vendor for USG. Through KEPRO, employees have access to a network of professionals who provide counseling services for a variety of mental health needs including substance abuse concerns. Employees can contact a KEPRO representative at 844-243-4440.

3. Alcohol Availability

CSU limits the possession or consumption of alcoholic beverages on its campus and any other CSU-affiliated area. Alcohol beverages may be permitted for specific events at the discretion of the President. Further, there are other limited exceptions to this policy within the Laker Village housing complex by those over the age of 21.

4. Alcohol and Other Drugs Marketing and Promotion

Pro-health messages are made through CAPS, University Health Services, Recreation and Wellness, Campus Life, Housing and Residence Life, and the Office of Community Standards, and ALCOHOLEDU education platform. A variety of alcohol education/awareness brochures and pamphlets are available. Sponsorship and collaboration of annual activities by the Division of Student Affairs, such as the National Collegiate Alcohol Awareness, National Recovery Month, and Week and Wellness Week provide relevant AOD information and activities.

Alcohol advertising and industry-sponsored-events are banned on campus. Student organization announcement content related to party events promotion is monitored and

restricted. Students who advertise unapproved events involving alcohol are fined.

5. Policy Development and Enforcement

University student organization sponsored (on and off campus) functions must be registered through the Office of Campus Life. University police patrol and observe on-campus parties and patrol the on-campus residence hall complex. State and local laws are enforced for fake IDs, underage drinking, purchases of/sale to minors, and DUI. University police collaborate with local law enforcement agencies including the City of Morrow and Lake City Police Departments.

Students who violate the AOD Policy on campus are referred to the Office of Community Standards. Information pertaining to quantity, behavior, cooperation, damage, etc. will be considered by the Conduct Officer/ hearing authority when issuing charges and adjudicating each case.

Below are the following sanctions a student may receive for one or more AOD violations:

- Meet with Conduct officer/hearing authority to discuss issued charges.
- Pay a fine and attend an AOD education campus event.
- Complete online alcohol or drug education program (students will be required to pay for online course); Parental Notification Letter, Disciplinary Warning.
- Attend one alcohol/drug dependency assessment.
- Disciplinary Probation for duration of current semester and one additional semester of enrollment.
- Suspension from University Housing and/or the University.

These are minimum sanctions only. Additional sanctions may be imposed at the discretion of the Conduct Officer or hearing authority.

VIII. Alcohol and other Drug Prevalence Rate, Incidence Rate, Needs Assessment and Trend Data

The Crime and Safety reports from the Office of Public Safety show that there were 46 alcohol and drug related crimes on campus during academic years 2020 through 2022.

The Office of Community Standards Report shows a total of 34 violations in the following categories:

Possession and/or consumption of Alcohol – 15 responsible, 0 not responsible, *Possession and/or Use of Illegal Drugs* - 7 responsible, 0 not responsible, *Possession of drug related paraphernalia* – 12 responsible, 0 not responsible, *Manufacture of drugs* –0 responsible, 0 not responsible

IX. Summary of AOD Program's Strengths and Limitations

Strengths:

- The ADEPT group was established 16 years ago and was reactivated in Fall 2022 to review and advance the University's AOD program.
- CSU is a current member of the GA Network for Substance Abuse Prevention in Higher Education.
- The University has been the recipient of the Georgia Office of Highway Safety grant for 13 years, which supports a number of AOD education programs on campus.

Limitations:

- Due to the COVID-19 pandemic, employee turnover and limited resources, ADEPT has not been active for the past two years.
- Some limitations to Alcohol EDU have been identified including the following: Alcohol EDU is administered to first-year students under age 24. A more representative sample that includes the adult learner population is needed. This is particularly important in capturing information about recovery students who often fall under the older age groups. Also, Alcohol EDU asks several questions on alcohol and fewer questions about other drugs. Survey data show that the use of marijuana is more prevalent than alcohol among CSU students. It is recommended that other assessment tools be used to gather more comprehensive data about the use of other drugs.
- There is need to increase and enhance intervention efforts through personalized feedback for students found in violation of campus AOD policies.
- There is a need to make the AOD program more visible through innovative programming.
- There is a need to implement a health-promoting normative environment with interventions designed to correct misconceptions of social norms on campus, i.e., students' expectations about drinking and other drug use that have been formed by the media, parents, and peers.
- There is a need to increase student engagement in AOD programming efforts.

X. AOD Policy Access and Distribution

The AOD Policy is distributed to all campus constituents annually through the Annual Security and Fire Safety Report in September. This is disseminated via email from the Office of Public Safety.

The Office of Community Standards disseminates to all students each semester the Student Code of Conduct which includes alcohol and drug regulations.

A copy of the policy is also located online in the Student Handbook. The Handbook can be found online at <https://catalog.clayton.edu/>

Employees are notified of the Alcohol and Drug Policy which is located online at <https://www.clayton.edu/human-resources/current-employees/resources-policies> The employee handbook must be attested to and acknowledged by each employee when starting employment (normally 5-10 days to complete from date of hire during new hire orientation). All employees must complete mandatory annual training once per year and download the handbook. Human Resources monitors and tracks completion of mandatory trainings for all employees.

Online AOD policies:

Students

Office of Community Standards
<http://www.clayton.edu/community-standards/home>

Alcohol and Other Drugs Education and Prevention Program
<http://www.clayton.edu/community-standards/Alcohol-and-Other-Drugs-Education-and-Prevention-Program>

Student Code of Conduct
<https://www.clayton.edu/community-standards/docs/student-code-of-conduct.pdf>

Disciplinary Procedures and Sanctions
<https://www.clayton.edu/community-standards/docs/disciplinary-procedures.pdf>

Counseling and Psychological Services
<http://www.clayton.edu/counseling>

University Health Services
<http://www.clayton.edu/uhs>

Department of Public Safety
<http://www.clayton.edu/public-safety>

Campus Life
<http://www.clayton.edu/campus-life>

Housing and Residence Life
<http://www.clayton.edu/housing>

Employees

Employee Handbook
<https://www.clayton.edu/human-resources/docs/employee-handbook.pdf>

Faculty Handbook
<https://www.clayton.edu/about/docs/academic-affairs/faculty-handbook.pdf>

USG Board of Regents' Policy Manual
<http://www.usg.edu/policymanual/section8/C224/>

Employee Assistance Program
<https://www.clayton.edu/human-resources/current-employees/resources-policies>.

USG HRAP
<https://www.usg.edu/hr/manual>.

XI. Recommendations for future Program steps

- Identify community partners for the AOD program including stakeholders who can provide monetary support expanding and sustaining a viable AOD program on campus.
- Apply for grant funding to help build and sustain the AOD programming.
- Develop substance use prevention programming.
- Collaborate with other USG institutions on AOD events.
- Create service-learning opportunities for related classes to collaborate with ADEPT program.
- Identify training opportunities in AOD programs and treatment in higher education settings.
- Identify AOD programming needs of university staff and instructors.
- Develop needs assessment to identify substance use and addiction for all personnel on campus including all students, staff, and faculty.
- Redesign the ADEPT website with clear guidelines and instructions and resources.

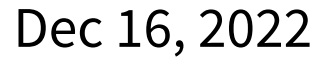
Clayton State University
Drug-Free Schools and Communities Act (DFSCA) Biennial Review
Academic Years 2020-2021 & 2021-2022
Published: December 2022

Presidential Acknowledgement

I, Kerry L. Heyward, Interim President of Clayton State University, have reviewed and approve this Biennial Review report prepared by the Alcohol and Other Drug (ADEPT) Education and Prevention Team for Academic Years 2021-2022 in compliance with the Drug-Free Schools and Communities Act.



Signature



Date






biennial-review-2022 Final 12-16-22

Final Audit Report

2022-12-16

Created:	2022-12-16
By:	Jeff Jacobs (JeffJacobs@clayton.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAHeGAI TJG9DLhvg1mowT9ZYOK9fH1H2IF

"biennial-review-2022 Final 12-16-22" History

-  Document created by Jeff Jacobs (JeffJacobs@clayton.edu)
2022-12-16 - 3:50:04 PM GMT- IP address: 168.28.44.107
-  Document emailed to KerryHeyward@clayton.edu KerryHeyward@clayton.edu (kerryheyward@clayton.edu) for signature
2022-12-16 - 3:50:41 PM GMT
-  Email viewed by KerryHeyward@clayton.edu KerryHeyward@clayton.edu (kerryheyward@clayton.edu)
2022-12-16 - 6:44:38 PM GMT- IP address: 168.28.50.120
-  Document e-signed by KerryHeyward@clayton.edu KerryHeyward@clayton.edu (kerryheyward@clayton.edu)
Signature Date: 2022-12-16 - 6:44:54 PM GMT - Time Source: server- IP address: 168.28.50.120
-  Agreement completed.
2022-12-16 - 6:44:54 PM GMT