Launchpad Leadership Academy– Industry Partnership Agreement

Purpose: This form collects the information needed to scope a partnership between the Launchpad Leadership Academy and your organization ("Company"). Please complete all applicable sections. Items marked with * are required.

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1) Company Information

- *Legal Company Name:** _____
- **DBA (if any):** _____
- **Website:** _____
- **Headquarters Address:** _____
- **City/State/ZIP/Country:** _____
- **Number of Employees:** ☐ 1–10 ☐ 11–50 ☐ 51–200 ☐ 201–1000 ☐ 1000+
- **Industry/Sector:** _____
- **Brief Company Description (1–3 sentences):**

Primary Contact

- *Name:** _____
- *Title:** _____
- *Email:** _____
- **Phone:** _____

Secondary Contact (optional)

- **Name:** _____
- **Title:** _____
- **Email:** _____
- **Phone:** _____

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2) Partnership Overview

- **Primary Objectives (select all that apply):**
  - ☐ Student engagement (projects, internships, co-ops)
  - ☐ Talent pipeline / recruiting events
  - ☐ Research collaboration / sponsored projects
  - ☐ Curriculum input / guest lectures / advisory boards
  - ☐ Access to facilities/equipment
  - ☐ Community events / conferences / hackathons
  - ☐ Other: _____

- **Please provide a short narrative of proposed project (if applicable):**

  _____
  _____
  _____
  _____
  _____

3) Proposed Industry Contributions for the partnership (select all that apply)
Financial Support

- ☐ Unrestricted donation to support scholarships/events
  - **Estimated annual amount:** $ _____
- ☐ Restricted gift (specify purpose): _____
  - **Estimated amount:** $ _____
- ☐ In-kind equipment donation
  - **Description/Model/Qty:** _____
  - **Approx. value:** $ _____ ☐ New ☐ Used (condition: ____)
  - **Installation/maintenance provided by Company:** ☐ Yes ☐ No
  -
- **Short narrative or list of proposed contribution (3–6 sentences):**

  _____
  _____
  _____

Access & Resources

- ☐ Access to Company space/lab
  - **Location(s):** _____
  - **Capacity & hours:** _____
  - **Safety/clearance requirements:** __
- ☐ Access to Company equipment
  - **Location(s):** _____
  - **Capacity & hours:** _____
  - **Safety/clearance requirements:** _
- ☐ Access to tooling/expertise/mentors
  - **Areas (e.g., AI/ML, UX, product, compliance):** _____
  - **Estimated hours per month:** _____
- ☐ Access to datasets/APIs (non-sensitive only unless separately approved)
  - **Description:** _____
  - **Licensing/usage constraints:** _____

Engagement & Visibility

- ☐ Participate in networking/career events (min. __/year)
- ☐ Host on-site visit(s) / field trips (min. __/year)
- ☐ Provide guest lecture(s) (min. __/semester)
- ☐ Sponsor challenge/hackathon/capstone theme: _____

4) Requested Commitment from Launchpad Leadership Academy (select all that apply)

- ☐ Student teams for projects/capstones
  - **Disciplines/skills sought:** _____
  - **Timeline:** _____
- ☐ Recruiting & branding opportunities (career fairs, panels)
- ☐ Facilitation of internships / co-ops
- ☐ Faculty expertise/consulting
- ☐ Event collaboration / venue support
- ☐ Other: _____

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5) Student Engagement Details (if applicable)

- **Engagement type:** ☐ Paid internship ☐ For-credit practicum ☐ Capstone ☐ Volunteer
- **Number of students:** _____ Duration: _____
- **Expected outcomes/deliverables:** _____
- **Supervision & point of contact at Company:** _____
- **Workspace & tools provided:** _____
- **Student IP assignment to Company:** ☐ Yes ☐ No ☐ Discuss
- **Confidentiality needs:** ☐ Mutual NDA requested ☐ Not needed ☐ TBD
- **Publicity/branding permissions:**
  - Company may be listed as a partner: ☐ Yes ☐ No ☐ Post-approval only
  - Use of logos/trademarks requires prior approval: ☐ Acknowledge

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6) Timeline & Milestones

- **Desired start date:** ____ / ____ / _____
- **Initial term length:** ☐ 3 mo ☐ 6 mo ☐ 12 mo ☐ Other: _____
- **Key milestones (e.g., student team start, event dates, demo):**
  1. _____ (target: _____)
  2. _____ (target: _____)
  3. _____ (target: _____)

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7) Evaluation & Reporting

- **Quarterly check-ins:** ☐ Accept ☐ Prefer monthly ☐ Other: _____
- **Metrics you can report (choose any):** ☐ Student hires ☐ Internship hours ☐ Events hosted ☐ Donations/in-kind value ☐ Product/prototype progress ☐ Community impact notes

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8) Signatures (non-binding agreement; final terms via agreement)

Company Representative

- Name: _____ Title: _____

- Signature: _____ Date: ____ / ____ / _____

Launchpad Leadership Representative (agreement receipt)

- Name: _____ Title: _____

- Signature: _____ Date: ____ / ____ / _____

Thank you for your interest in partnering with the Launchpad Leadership Academy.