

## **Documentation Guidelines Sensory Impairments**

Please provide the following documentation:

### **Deaf**

- Documentation should be on a letterhead, dated and signed by a qualified professional or evaluator, e.g. identifying credentials with license number(s).
- Recommendations of appropriate accommodations (e.g. extra time).
- Documentation should reflect data collected within three years of the request for services unless the condition is of a permanent and non-varying nature. However, if additional accommodations are requested due to changes in functional limitations, updated documentation may be requested.
- Description of the history, current symptoms, and severity of deafness (e.g. audiogram and audiological condition summary).
- Description of the current functional limitations impacting the student in the academic setting.

### **Hard of Hearing**

- Documentation should be on a letterhead, dated and signed by a qualified professional or evaluator, e.g. identifying credentials with license number(s).
- Recommendations of appropriate accommodations (e.g. extra time).
- Documentation should reflect data collected within three years of the request for services unless the condition is of a permanent and non-varying nature. However, if additional accommodations are requested due to changes in functional limitations, updated documentation may be requested.
- Description of the history, current symptoms, and severity of hearing loss (e.g. audiogram and audiological condition summary).
- Description of the current functional limitations impacting the student in the academic setting.

### **Blind**

- Documentation should be on a letterhead, dated and signed by a qualified professional or evaluator, e.g. identifying credentials with license number(s).
- Recommendations of appropriate accommodations (e.g. extra time).

- Documentation should reflect data collected within three years of the request for services unless the condition is of a permanent and non-varying nature. However, if additional accommodations are requested due to changes in functional limitations, updated documentation may be requested.
- Description of the history, current symptoms, and severity of blindness (e.g. ocular report).
- Description of the functional limitations impacting the student in the academic setting.

### **Loss of Vision**

- Documentation should be on a letterhead, dated and signed by a qualified professional or evaluator, e.g. identifying credentials with license number(s).
- Recommendations of appropriate accommodations (e.g. extra time).
- Documentation should reflect data collected within three years of the request for services unless the condition is of a permanent and non-varying nature. However, if additional accommodations are requested due to changes in functional limitations, updated documentation may be requested.
- Description of the history, current symptoms, and severity of loss of vision (e.g. ocular report).
- Description of the current functional limitations impacting the student in the academic setting.