

### Termination of Graduate Assistantship Appointment

Graduate Assistantship appointments may be terminated for the following reasons: position term ended, student's voluntary withdrawal, poor job performance, GPA lower than 3.0, or student no longer attends Clayton State University. Regardless of the reason, compensation will cease upon termination, and the student may be required to reimburse the institution for that semester's tuition on a prorated basis.

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Today's Date

Name

Laker ID

Program

Type of Assistantship:

Assistant

Research

Teaching

Type of Waiver:

Full

Partial (50%)

Did student receive a stipend?

Yes

No

Assistantship End Date

Effective [month, date, year]:

Reason for termination:

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\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Hiring Manager's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dean, School of Graduate Studies' Signature

\_\_\_\_\_  
Date

*The student should be given a copy of this signed form.*