



**Clayton State University
School of Graduate Studies
Application for Transfer of Graduate Credits**

Note: Official transcripts must be on file with the School of Graduate Studies before transfer credits can be approved. Credits taken after admission to CSU should be cleared with the Graduate Program Director in advance.

Transfer credits will be limited to a maximum of six (6) semester hours in degree programs requiring *less than 39* total credit hours of coursework.
 Programs requiring *more than 39* total credit hours of course work may allow up to nine (9) credits to transfer.

Each course must have earned a grade of no less than a “B” and may not be older than six (6) years, at the time of degree completion.

Name: _____ Identification Number: _____

Degree: MALS _____ MHA _____ MBA _____ MSSCA _____ MSN _____
 MAS _____ MAT _____ MSLD _____ MPA _____ MSCCP _____

Field of Study: _____

Complete this section when requesting transfer of graduate credit earned at a regionally accredited college or university.

Name of institution requesting credit be transferred from: _____

Course ID Number	Course Title	Grade (“B” minimum)	Semester Completed	Semester Credit Hours	Comparable CSU course

Student’s Signature

Date

Graduate Program Director

Date

Dean, School of Graduate Studies

Date