

# Worksheets

Data refreshed 10/08/2024 12:42 AM

Name

Degree Bachelor of Business Administration Verify Major, Minor, & Concentration

**Major** Management **Minor** none **Concentration** none **Program** BBA - Management Online **Classification** Junior Current Institutional GPA

**Academic Standing** none **CSU Credit Hours** none **Transfer Credit Hours** 65 **Overall Credit Hours** 65 **Institutional GPA** none

**Transfer GPA** **Overall GPA** **Holds** none **Advisor** Matthew Trice **Laker ID** **Student Name**

Assigned Academic Advisor

## Degree progress

Degree Progress should be at least 75% before applying for graduation

Requirements

Audit date 10/08/2024 8:42 AM

## Degree in Bachelor of Business Administration

INCOMPLETE Indicates that degree requirements are missing

Credits required: 120 Credits applied: 69 Catalog year: 2024-2025 Students are subject to the requirements of their catalog year

**Unmet conditions for this set of requirements:** 120 hours are required. You currently have 69, you still need 51 more hours.  
 A minimum of 30 credits hours in business courses must be taken in residence at Clayton State University. Business Courses are defined as any course with the following prefixes: ACCT, BLAW, FINA, MGMT, MKTG, SCML, BUSA (except BUSA 3101), and ECON (except ECON 2105 and ECON 2106). You have taken 9 but need 21 more hours.  
 A minimum of 21 Upper Division credit hours in business courses must be taken in residence at Clayton State University. You have taken 6 but need 15 more hours.  
 Minimum Credits unsatisfied

Major Requirements **Still needed:** See [Major in Management](#) section

### Blocks included in this block

Still needed indicates missing requirements and provides a brief description of the requirements

- [Grade Point Average \(GPA\)](#)
- [Legislative Requirements](#)
- [Regents' Requirements](#)
- [Core IMPACTS Curriculum Requirements](#)
- [Field of Study - BUSINESS ADMINISTRATION](#)
- [Upper Division Business Core Requirements](#)
- [Major in Management](#)

## Grade Point Average (GPA)

INCOMPLETE

Credits applied: 0 Catalog year: 2024-2025

Students must achieve a minimum 2.0 Institutional GPA or better and be in good academic standing in order to graduate.

⊘ Your GPA is below the minimum GPA requirement.

← A red circle indicates requirement is NOT met

### Legislative Requirements

COMPLETE

Credits applied: 0 Catalog year: 2024-2025

- ✔ You have met the GA Const requirement.
- ✔ You have met the GA History requirement.
- ✔ You have met the U.S. Const requirement.
- ✔ You have met the U.S. History requirement.

### Regents' Requirements

COMPLETE

Credits applied: 0 Catalog year: 2024-2025

- ✔ You have met the Regents Reading requirement.
- ✔ You have met the Regents Writing requirement.

### Core IMPACTS Curriculum Requirements

COMPLETE

← Indicates the requirements in this Area have been met

Credits required: 42 Credits applied: 42 Catalog year: 2024-2025

|   | Course   | Title     | Grade                | Credits | Term | Repeated        |
|---|--|-----------|----------------------|---------|------|-----------------|
| ✔ | INSTITUTIONAL PRIORITY   |           |                      |         |      |                 |
| ✔ | Critical Thinking  | CRIT 1101 | Critical Thinking    | TC      | 2    | Summer Semester |
|   | <b>Satisfied by:</b> PHIL1010 - Critical Thinking - Georgia State University |           |                      |         |      |                 |
| ✔ | Additional Course  | COMM 1110 | Spoken Communication | TB      | 3    | Summer Semester |
|   | <b>Satisfied by:</b> SCOM1500 - Public Speaking - Georgia State University   |           |                      |         |      |                 |

↑ Green check mark indicates the requirement has been met

|   | Course  | Title     | Grade                        | Credits | Term | Repeated             |
|---|---|-----------|------------------------------|---------|------|----------------------|
| ✔ | MATHEMATICS/QUANTITATIVE SKILLS   |           |                              |         |      |                      |
| ✔ | Mathematics/Quantitative Courses  |           |                              |         |      |                      |
| ✔ | Elementary Statistics   | MATH 1401 | Elementary Statistics        | TD      | 3    | Summer Semester<br>█ |
|   | <b>Satisfied by:</b> MATH1070 - Elementary Statistics - Georgia State University      |           |                              |         |      |                      |
| ✔ | POLITICAL SCIENCE & U.S. HISTORY  |           |                              |         |      |                      |
| ✔ | American Government   | POLS 1101 | American Government          | TC      | 3    | Summer Semester<br>█ |
|   | <b>Satisfied by:</b> POLS1101 - American Government - Georgia State University        |           |                              |         |      |                      |
| ✔ | US History Course   |           |                              |         |      |                      |
| ✔ | Survey of U.S. History to 1877  | HIST 2111 | Survey of US History to 1877 | TC      | 3    | Summer Semester<br>█ |
|   | <b>Satisfied by:</b> HIST2111 - United States History I - Georgia State University    |           |                              |         |      |                      |
| ✔ | ARTS, HUMANITIES & ETHICS   |           |                              |         |      |                      |
| ✔ | Literature, Philosophy, or Foreign Language Course                                    | PHIL 2010 | Introduction to Philosophy   | TB      | 3    | Summer Semester<br>█ |
|   | <b>Satisfied by:</b> PHIL2010 - Introduction to Philosophy - Georgia State University |           |                              |         |      |                      |
| ✔ | Fine Arts or Intermediate Foreign Language Course                                     | ART 2301  | Art of the Pre-Modern World  | TA      | 3    | Summer Semester<br>█ |
|   | <b>Satisfied by:</b> AH1700 - Survey of Art I - Georgia State University              |           |                              |         |      |                      |
| ✔ | COMMUNICATION IN WRITING  |           |                              |         |      |                      |
| ✔ | English Composition I   | ENGL 1101 | English Composition I        | TB      | 3    | Summer Semester<br>█ |
|   | <b>Satisfied by:</b> ENGL1101 - English Composition I - Georgia State University      |           |                              |         |      |                      |
| ✔ | English Composition II  | ENGL 1102 | English Composition II       | TB      | 3    | Summer Semester<br>█ |
|   | <b>Satisfied by:</b> ENGL1102 - English Composition II - Georgia State University     |           |                              |         |      |                      |
| ✔ | TECHNOLOGY, MATHEMATICS, & SCIENCE  |           |                              |         |      |                      |

|  | Course                           | Title   | Grade | Credits | Term                    | Repeated |
|--|----------------------------------|---|-------|---------|-------------------------|----------|
| <p>✔ SCIENCE COURSE WITH LABORATORY</p>  |                                  |   |       |         |                         |          |
| ✔  | Principles of Biology I with Lab | BIOL 1000A<br>Plant Resources in the Environ  | TC    | 3       | Summer Semester<br>█    |          |
|  |                                  | <p><b>Satisfied by:</b> ENV51402 - Plant Resources in the Environ - Georgia State University</p>  |       |         |                         |          |
|  |                                  | BIOL 1000L<br>Plant Resources in Environ Lab  | TB    | 1       | Summer Semester<br>█    |          |
|  |                                  | <p><b>Satisfied by:</b> ENV51402L - Plant Resources in Environ Lab - Georgia State University</p> |       |         |                         |          |
| <p>Approved exception to the degree program → <b>Exception by:</b> Leader, Naomi <b>On:</b> 10/01/2024 <b>Substitute:</b> Appropriate Course @ Georgia State University.</p> <p><b>Exception by:</b> Leader, Naomi <b>On:</b> 10/01/2024 <b>Substitute:</b> Appropriate Course @ Georgia State University.</p> |                                  |   |       |         |                         |          |
| <p>✔ SCIENCE COURSE WITHOUT LABORATORY</p>   |                                  |   |       |         |                         |          |
| ✔  | Environmental Science            | ENV5 2202<br>Environmental Science  | TD    | 3       | Summer Semester<br>█    |          |
|  |                                  | <p><b>Satisfied by:</b> ENV51401 - Environmental Science - Georgia State University</p>           |       |         |                         |          |
| <p>✔ ADDITIONAL TECHNOLOGY, MATHEMATICS, SCIENCE COURSE</p>  |                                  |   |       |         |                         |          |
| ✔  | Information Technology           | ITFN 1101<br>Foundations-Information Tech.  | TC    | 3       | Summer Semester<br>2024 |          |
|  |                                  | <p><b>Satisfied by:</b> CIS2010 - Intro to Information Systems - Georgia State University</p>     |       |         |                         |          |
| <p>✔ SOCIAL SCIENCES</p>   |                                  |   |       |         |                         |          |
| ✔  | World History Course             | HIST 1111<br>Survey-PreModern World History   | TD    | 3       | Summer Semester<br>█    |          |
|  |                                  | <p><b>Satisfied by:</b> HIST1111 - Survey World History to 1500 - Georgia State University</p>    |       |         |                         |          |
| ✔  | Behavioral Sciences Course       | SOCI 1101<br>Introduction to Sociology  | TB    | 3       | Summer Semester<br>█    |          |
|  |                                  | <p><b>Satisfied by:</b> SOCI1101 - Intro to Sociology - Georgia State University</p>              |       |         |                         |          |

**Field of Study - BUSINESS ADMINISTRATION**

**INCOMPLETE**

Credits required: 18 Credits applied: 9 Catalog year: 2024-2025

**Unmet conditions for this set of requirements:** 18 hours are required. You currently have 9, you still need 9 more hours.

|                                     | Course                              | Title                | Grade   | Credits | Term | Repeated        |
|-------------------------------------|-------------------------------------|----------------------|---|---------|------|-----------------|
| <input checked="" type="checkbox"/> | Principles of Financial Accounting  | ACCT 2101            | Principles of Financial Acct  | TB      | 3    | Summer Semester |
|                                     |                                     | <b>Satisfied by:</b> | ACCT2101 - Principles of Accounting I - Georgia State University    |         |      |                 |
| <input type="checkbox"/>            | Principles of Managerial Accounting | <b>Still needed:</b> | 3 Credits in <a href="#">ACCT 2102</a>                              |         |      |                 |
| <input checked="" type="checkbox"/> | Legal Environment of Business       | BLAW 2106            | Legal Environment of Business                                       | TC      | 3    | Summer Semester |
|                                     |                                     | <b>Satisfied by:</b> | BUSA2106 - Legal Environment of Business - Georgia State University |         |      |                 |
| <input checked="" type="checkbox"/> | Introduction to Business            | BUSA 1105            | Introduction to Business  | CURR    | (3)  | Fall Semester   |
| <input type="checkbox"/>            | Principles of Microeconomics        | <b>Still needed:</b> | 3 Credits in <a href="#">ECON 2105</a> or <a href="#">2106</a>      |         |      |                 |
| <input type="checkbox"/>            | Business Analytics                  | <b>Still needed:</b> | 3 Credits in <a href="#">BUSA 2101</a>                              |         |      |                 |

This symbol indicates the student is currently registered in a course to fulfill this requirement

Credits shown in parentheses indicate the student is currently registered for this course

### Upper Division Business Core Requirements

INCOMPLETE

Credits required: 21 Credits applied: 6

Catalog year: 2024-2025

Indicates number of credits applied in this Area; this includes In Progress courses

Unmet conditions for this set of requirements: 21 hours are required. You currently have 6, you still need 15 more hours.

|                                     | Course  | Title                | Grade                                  | Credits | Term | Repeated      |
|-------------------------------------|---|----------------------|--|---------|------|---------------|
| <input type="checkbox"/>            | UPPER DIVISION BUSINESS CORE REQUIREMENTS         |                      |  |         |      |               |
| <input type="checkbox"/>            | Corporate Finance                                 | <b>Still needed:</b> | 3 Credits in <a href="#">FINA 3101</a> |         |      |               |
| <input type="checkbox"/>            | Management Principles and Organizational Behavior | <b>Still needed:</b> | 3 Credits in <a href="#">MGMT 3101</a> |         |      |               |
| <input checked="" type="checkbox"/> | Managerial Communications                         | MGMT 3120            | Business Communication                 | CURR    | (3)  | Fall Semester |
| <input checked="" type="checkbox"/> | Principles of Marketing                           | MKTG 3101            | Principles of Marketing                | CURR    | (3)  | Fall Semester |
| <input type="checkbox"/>            | Global Business                                   | <b>Still needed:</b> | 3 Credits in <a href="#">MKTG 3420</a> |         |      |               |
| <input type="checkbox"/>            | Operations and Supply Chain Management            | <b>Still needed:</b> | 3 Credits in <a href="#">SCML 3102</a> |         |      |               |

These columns provide information about the course(s) taken to fulfill the requirement

### Major in Management

INCOMPLETE

Credits required: 39 Credits applied: 12 Catalog year: 2024-2025

Shows the total number of credits needed to meet the minimum requirements for this Area

Unmet conditions for this set of requirements: 39 hours are required. You currently have 12, you still need 27 more hours.

Indicates unmet conditions for this Area

RESIDENCY REQUIREMENTS: 1) At Least 30 hours of business courses must be taken at Clayton State. Business Courses are defined as any course with the following prefixes: ACCT, BLAW, FINA, MGMT, MKTG, SCML, BUSA (except BUSA 3101). 2) ECON 2105, ECON 2106, and BUSA 3101 cannot be counted toward the residency requirement. 3) At Least 21 of the 30 hours of business courses must be upper division.

|                       | Course                            | Title  | Grade   | Credits      | Term                      | Repeated |
|-----------------------|-----------------------------------|--|---|--------------|---------------------------|----------|
| <input type="radio"/> | REQUIRED MANAGEMENT MAJOR COURSES |  |   |              |                           |          |
| <input type="radio"/> | Advanced Business Analytics       | <b>Still needed:</b>                               |   | 3 Credits in | <a href="#">BUSA 4101</a> |          |
| <input type="radio"/> | Human Resource Management         | <b>Still needed:</b>                               |   | 3 Credits in | <a href="#">MGMT 4101</a> |          |
| <input type="radio"/> | Organizational Behavior           | <b>Still needed:</b>                               |   | 3 Credits in | <a href="#">MGMT 4102</a> |          |
| <input type="radio"/> | Leadership                        | <b>Still needed:</b>                               |   | 3 Credits in | <a href="#">MGMT 4111</a> |          |
| <input type="radio"/> | Internship OR Cooperative Educ.   | <b>Still needed:</b>                               | Choose from 1 of the following:   |              |                           |          |
| <input type="radio"/> | Internship/Cooperative Educ.      |  |   | 3 Credits in | <a href="#">MGMT 4850</a> |          |
| <input type="radio"/> | Internship/Cooperative Educ.      |  |   | 3 Credits in | <a href="#">MGMT 4851</a> |          |
| <input type="radio"/> | Internship/Cooperative Educ.      |  |   | 3 Credits in | <a href="#">MGMT 4852</a> |          |
| <input type="radio"/> | GENERAL ELECTIVES                 | Twenty-four (24) credit hours of General Electives |   |              |                           |          |
| <input type="radio"/> | Management Electives              | <b>Still needed:</b>                               | 6 credit hours must be from courses that have a MGMT prefix at the 3000 level or higher.You currently have 0 credits, you still need 6 more.  |              |                           |          |
| <input type="radio"/> | Business Electives                | <b>Still needed:</b>                               | 6 credit hours must be from business courses with an ACCT, BLAW, BUSA, ECON, FINA, MGMT, MKTG, SCML prefix at the 3000 level or higher.You currently have 0 credits, you still need 6 more. |              |                           |          |

**Course Title Grade Credits Term Repeated**

✔ Open Electives

|           |                                |    |   |                 |   |
|-----------|--------------------------------|----|---|-----------------|---|
| MATH 1001 | Quantitative Skill & Reasoning | TB | 3 | Summer Semester | ■ |
|-----------|--------------------------------|----|---|-----------------|---|

These columns show the grade and the academic credit awarded for a course and the term the credit was earned

**Satisfied by:** MATH1001 - Quantitative Skill & Reasoning - Georgia State University

|           |                          |    |   |                 |   |
|-----------|--------------------------|----|---|-----------------|---|
| BIOL 2251 | Anatomy and Physiology I | TC | 3 | Summer Semester | ■ |
|-----------|--------------------------|----|---|-----------------|---|

**Satisfied by:** BIOL2110 - Human Anatomy & Physiology I - Georgia State University

|            |                              |    |   |                 |   |
|------------|------------------------------|----|---|-----------------|---|
| BIOL 2251L | Anatomy and Physiology Lab I | TC | 1 | Summer Semester | ■ |
|------------|------------------------------|----|---|-----------------|---|

**Satisfied by:** BIOL2110L - Human Anatomy & Phys I Lab - Georgia State University

|           |                           |    |   |                 |   |
|-----------|---------------------------|----|---|-----------------|---|
| BIOL 2252 | Anatomy and Physiology II | TB | 3 | Summer Semester | ■ |
|-----------|---------------------------|----|---|-----------------|---|

**Satisfied by:** BIOL2120 - Human Anatomy & Physiology II - Georgia State University

|            |                               |    |   |                 |   |
|------------|-------------------------------|----|---|-----------------|---|
| BIOL 2252L | Anatomy and Physiology Lab II | TC | 1 | Summer Semester | ■ |
|------------|-------------------------------|----|---|-----------------|---|

**Satisfied by:** BIOL2120L - Human Anatomy & Phys II Lab - Georgia State University

|            |                           |    |   |                 |   |
|------------|---------------------------|----|---|-----------------|---|
| ENVS 2202L | Environmental Science Lab | TB | 1 | Summer Semester | ■ |
|------------|---------------------------|----|---|-----------------|---|

**Satisfied by:** ENVS1401L - Environmental Science Lab - Georgia State University

○ BUSINESS CAPSTONE

○ Strategic Management **Still needed:** 3 Credits in [MGMT 4750](#)

**Fall Through**

Courses in this Area are not applied or are not appropriate for your current degree program

Credits applied: 5 Classes applied: 2

**Course Title Grade Credits Term Repeated**

|            |                     |    |   |                 |   |
|------------|---------------------|----|---|-----------------|---|
| COMM 1000A | Human Communication | TC | 2 | Summer Semester | ■ |
|------------|---------------------|----|---|-----------------|---|

**Satisfied by:** SCOM1000 - Human Communication - Georgia State University

|           |                             |    |   |                 |   |
|-----------|-----------------------------|----|---|-----------------|---|
| PSYC 1101 | Intro to General Psychology | TC | 3 | Summer Semester | ■ |
|-----------|-----------------------------|----|---|-----------------|---|

**Satisfied by:** PSYC1101 - Intro to General Psychology - Georgia State University

CPC - English Y

CPC - Foreign Language Y

|                              |   |
|------------------------------|---|
| CPC - Math                   | Y |
| CPC - Natural Science        | Y |
| CPC - Social Science         | Y |
| CPC Total Completions        | Y |
| CPE - English Requirement    | Y |
| CPE - Math Requirement       | Y |
| CPE - Reading Requirement    | Y |
| HS English Language Arts     | N |
| Georgia Constitution         | Y |
| Leg. - Constitution - GA     | Y |
| U.S. Constitution            | Y |
| Leg. - Constitution - US     | Y |
| Georgia History              | Y |
| Leg. - History - GA          | Y |
| U.S. History                 | Y |
| Leg. - History - US          | Y |
| Learning Support English     | Y |
| LS for MATH 1111             | Y |
| LS for MATH 1101             | N |
| Regents Reading              | Y |
| Regents' Reading Requirement | Y |
| Regents Writing              | Y |
| Regents' Writing Requirement | Y |

**Insufficient**

Courses in this Area do not meet academic requirements and cannot be used toward your degree

This column represents courses that have been repeated. Only the most recent attempt of a course will apply towards graduation

Credits applied: 3    Classes applied: 1

| Course    | Title             | Grade | Credits | Term          | Repeated |
|-----------|-------------------|-------|---------|---------------|----------|
| FINA 3101 | Corporate Finance | W     | 3       | Fall Semester | ■        |



**In-progress**

Courses in this Area are those for which the student is currently registered

Credits applied: 9    Classes applied: 3

| Course    | Title                    | Grade | Credits | Term          | Repeated |
|-----------|--------------------------|-------|---------|---------------|----------|
| BUSA 1105 | Introduction to Business | CURR  | (3)     | Fall Semester | █        |
| MGMT 3120 | Business Communication   | CURR  | (3)     | Fall Semester | █        |
| MKTG 3101 | Principles of Marketing  | CURR  | (3)     | Fall Semester | █        |

**Exceptions**

Indicates an approved exception to your degree program

| Type                                  | Description  | Created on | Created by    | Block                                | Enforced |
|---------------------------------------|--|------------|---------------|--------------------------------------|----------|
| Substitute                            | <a href="#">Appropriate Course @ Georgia State University.</a> | 10/01/2024 | Leader, Naomi | Core IMPACTS Curriculum Requirements | Yes      |
| Substitute                            | <a href="#">Appropriate Course @ Georgia State University.</a> | 10/01/2024 | Leader, Naomi | Core IMPACTS Curriculum Requirements | Yes      |
| Remove Course and/or Change the Limit | <a href="#">Credit hour requirement met.</a>                   | 10/01/2024 | Leader, Naomi | Core IMPACTS Curriculum Requirements | No       |

**Notes**

This Area contains notes made on or about your evaluation

These columns show the name of the person who made the note and the date the note was entered

| Status | Description  | Created on | Created by           |
|--------|--|------------|----------------------|
|        | Student opted to withdraw from their FINA 3101 course on Saturday, August 24th, █ for the Fall █ Semester.   | 08/26/2024 | Trice, Matthew Dylan |
|        | Student advised and registered for the following Fall █ Semester courses: ACCT 2102 (Waitlisted), MGMT 2120, MKTG 3101, FINA 3101, BUSA 1105.  | 06/24/2024 | Trice, Matthew Dylan |
|        | Hi █ I hope this email finds you well. Your advisor, Mr. Matthew Trice (matthewtrice@clayton.edu) will be happy to discuss any concerns you may have. You are welcome to drop in during our walk-in advisement, Tuesday-Wednesday between the hours of 9am-12pm or 2pm-4pm. Or you can schedule an appointment via TEAMS if you are unable to attend campus. I have copied your academic advisor Mr. Trice for reference. Please note our offices will be closed on June 19th in observation of the Juneteenth Holiday. Additionally, we are currently working with the Registrar's Office about transfer evaluation. Your advisor will update you on their findings. To Schedule an Appointment For information about the Center for Advising and Retention, including how to schedule an appointment please visit the following: <a href="https://www.clayton.edu/car/index">https://www.clayton.edu/car/index</a> Please provide the following in the description: Laker ID # Reason for appointment/ topic of discussion (ex: advising hold/Fall classes/ walk-In) Contact Information (phone #) | 06/18/2024 | Sheffield, Melissa D |

**Legend**

- ✔ Complete
- Not complete
- 📍 Complete (with classes in-progress)
- ⚠ Nearly complete - see advisor
- 📄 Prerequisite
- @ Any course number
- (R) Repeated class

**Disclaimer**

You are encouraged to use this degree audit report as a guide when planning your progress toward completion of the above requirements. Contact your academic advisor for assistance in interpreting this report or regarding your official degree/certificate completion status. This audit is not your academic transcript and it is not official notification of completion of degree or certificate requirements. Please contact the Registrar's Office to obtain a copy of your official academic transcript.

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