



CLAYTON STATE UNIVERSITY
STUDENT GOVERNMENT ASSOCIATION

General Session Meeting Minutes

Meeting Date: Monday, February 8, 2021

Meeting Location: On Campus – Lecture Hall, Room B12

Meeting Time: 6:00 p.m. – 7:15 p.m.

Recorded By: Rachel Gaines, Secretary

Call to Order: The meeting was officially called to order at approximately 6:04 pm by President Trajan Bell.

Roll Call / Attendance: Rachel Gaines, Secretary

Advisor:

Dean Jeff Jacobs, Advisor
Matthew Trice, Intern

SGA Cabinets and Senators:

Genesis Espinal
Jayda Parks
Raven Johnson
Jamyia Burnett
Harvey Lee Cason III
Armando Pannillo
Kelsiuna Woodford
Katrinya Jean

Agenda Items:

Approval of Previous Minutes:

Reading of minutes by: Everyone

Motion to approve: Kelsiuna Woodford

Second: Harvey Lee Cason III



Officer Reports:

President's Report:

President Bell conducted an email professionalism workshop. He explained in detail how an email body is intended to look:

- a) three paragraphs, which should be to the point
- b) use styling tools for emphasis and appeal
- c) ALWAYS check for grammar, tone, and formatting before sending
- d) Suggest a response

Secretary's Report:

Meetings should be scheduled in Teams or Zoom 3 days in advance for planning and fewer conflicts.

New members are always welcome, especially graduate students.

Treasurer's Report:

No report

Committee Reports:

Academic Affairs:

Event purpose: Promote Academic Success

Potential Dates: Tuesday, February 23 from 11 am until 1 pm (split shifts)

Location: Laker Hall

Requesting promotional items, posters, marketing materials, mini candy bags, and volunteers

Motion to approve: Kelsiuna Woodford

Second: Genesis Espinal

Fiscal Affairs:

No report: no one present to represent

Graduate Affairs:

Event title: Mentorship Meet and Greet

Date: Saturday, February 20 at noon via Microsoft Teams

Senator Jayda Parks updated Cabinet members regarding the event.

Graduate will be working with Mr. Michael Little (Alumni Association) and Clayton State SHRM in recruiting alumni for discussions and mentorship. Senator Matthew Trice will be assisting with flyers.

***Event is on the calendar*

Internal Affairs:

Cabinet members will meet on Tuesday from 5-6 pm.



Student Affairs:

Event title: Campus Safety Walk

Date: Wednesday, February 17 at 5 pm (in sync with dusk)

***Event is on the calendar*

Guest Speaker:

Dr. Stephen Schultheis, Associate Vice President for Enrollment Management for Clayton State University, was introduced by President Bell. Dr. Schultheis' goal for the university is to ensure that once students start at Clayton State, they finish.

During the General Session, he discussed upcoming plans for students:

Plan 1 – Spring Commencement

Plan 2 – Fall Academic Calendar

He provided Cabinet members with pros and cons with each plan that raised many questions among us. Spring Commencement may be an in-person event using vehicles, so family and friends can be present. Virtual ceremony is still in discussion too. Uncertainty is based upon COVID-19 still in existence.

Fall 2021 Academic calendar is in consideration to mimicking that of Fall 2020, with the semester ending before Thanksgiving holiday. Students are concerned with internships and graduate students needing a break between sessions. Again, no plans have been finalized due to COVID-19. Due to technical difficulties, Dr. Schultheis encouraged concerned persons with questions to email him as he is focused on student success.

Appointments:

Postponed by President Bell until February 22nd.

Advisor Report:

Dean Jeff Jacobs and Intern Matthew Trice provided no report.

Old Business:

Internal Affairs Dessert with the Dean (Jacobs) was still tabled until February 22nd.

New Business:

Secretary Rachel provided SGA masks to interested persons after the General Session meeting.

Secretary Rachel proposed an idea about SGA making a living mark on campus by planting a tree. Voting was postponed as she was seeking interest from members first.



Open Office Positions:

Not discussed

Next Meeting:

Monday, February 22, 2021
On Campus – Lecture Hall, Room B12
6:00 pm – 7:15 pm

Adjournment: Meeting Adjourned at approximately 7:10 pm. by President Trajan Bell.

Rachel Gaines

Secretary

President/Vice President

February 8, 2021

Date



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STUDENT GOVERNMENT ASSOCIATION

Spring 2021 Calendar

Wednesday, February 17	Campus Safety Walk @ 5 PM
Friday, February 19	Submit any upcoming dates/ideas
Saturday, February 20	Mentorship Meet and Greet @ 12 PM on Teams
Monday, February 22	General Session Meeting @ 6 PM
Friday, March 5	Submit any upcoming dates/ideas
Monday, March 8	General Session Meeting @ 6 PM
Friday, March 19	Submit any upcoming dates/ideas
Monday, March 22	General Session Meeting @ 6 PM
Friday, April 2	Submit any upcoming dates/ideas
Monday, April 5	General Session Meeting @ 6 PM
Monday, April 19	Awards and Officer Induction Ceremony
April 27th Week	Exam Week begins Positivity is the word for the week!! Good luck with exams!!