

## Strategic Initiative Project Work Plan Summary

<b>Project Name:</b>	Laker Solutions	<b>Academic Year:</b>	2017-2018 / Version 0.2 (07-19-16)
<b>Strategic Priority:</b>	Build Brand through Community Engagement and Program Development	<b>Project Leaders:</b>	Patricia Todebush, Keith Miller
<b>Team Members:</b>	John Mascaritolo, Wanda Polite, Shenandra Usher, Melody Carter, Jennifer Parrott, Byron Jeff, Judiffier Pearson (SBDC SME as needed)		
<b>Project Description:</b>	Design and Development of Laker Solutions, CSU Community Consulting Capability		
<b>Success Measure(s)</b>	See Below		

#	MAJOR TASKS / Action Steps <sup>i</sup>	Target Date	Responsibility	Deliverable(s) / Notes
1	✓ Kickoff Meeting	6/2/16	Todebush	Group Meeting
2	✓ Form Core Team	6/10/16	Todebush	Project Work
3	✓ Develop Project Plan First Draft	6/7/16	Todebush, Miller	Project Work
4	✓ Present Project Plan to SC	6/8/16	Todebush, Miller	Report-Out
5	✓ President Cabinet Retreat	6/22/16	Todebush, Miller	Group Meeting
6	✓ Finalize Vision, Mission	6/28/16	Miller	Project Work Revival of the experts list Recognition as BOR Cooperative Organization
7	✓ Year 1 Success Goals and Measures	7/26/16	Team	Program Goals, Year 1: <ol style="list-style-type: none"> <li>1. Charter complete</li> <li>2. Org structure complete</li> <li>3. Program measures identified</li> <li>4. Program evaluation plan for pilot project(s) complete</li> </ol> Year 1 Success Measures: <ol style="list-style-type: none"> <li>1. Charter signed</li> <li>2. Org structure approved</li> <li>3. Business plan approved</li> <li>4. Pilot project(s) MOUs in place</li> <li>5. Pilot project(s) approved</li> <li>6. Pilot project(s) ready to launch</li> </ol> Program Metrics (work in progress): <ol style="list-style-type: none"> <li>1. Impact Measures</li> </ol>

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#	MAJOR TASKS / Action Steps <sup>1</sup>	Target Date	Responsibility	Deliverable(s) / Notes
				a. # of projects successfully completed b. # CSU personnel engaged in projects 2. Business Measures: a. Project pipeline management b. Revenue (\$\$\$) c. Community service hours completed d. Contacts made
8	✓ Initial Charter Complete	8/16/16	Todebush, Miller	Milestone
9	✓ Year 1 Planning Kickoff	8/16/16	Team	Milestone, Group Meeting
10	✓ Analysis (SWOT)	10/31/16	Miller (Internal), Mascaritolo (External), SWOT (Team)	Project Work Stakeholder analysis (internal stakeholders) Identify funding restrictions/ options
11	✓ Year 2 (Pilot) Planning	4/30/17	Team	Project Work
12	□ Organizational Structure	12/5/17	Team	ON HOLD
13	□ Update to Extended Cabinet	July 2017	Miller	Complete
14	□ Year 2: Pilot Activities	August 2018	Miller	Project Work Tentative Goal: 1 outside consulting projects DACC strategy consulting (pro bono) - COMPLETE
15	□ Year 2: Lessons Learned, feedback to President	January 2018	Miller	Complete Further deployment of LS delayed until supporting infrastructure is ready
16	□ Year 2: Support Infrastructure Next Step: Subject Matter Database	TBD	Provost Office	Foundation for Intellectual Capital, organizational structure, financial transaction process, and contracting process, must be completed before moving forward